



JANUARY 22, 2021

PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC AGENDA

MONDAY, JANUARY 25, 2021

8:30 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

APPROVAL OF AGENDA:

"That the Agenda for this meeting be approved, as presented."

READING MINUTES:

1. Minutes of the Board of Police Commissioners Meeting held December 7, 2020.

Recommendation:

Minutes be taken as read and adopted; and, that the Board Chairperson and the Board Secretary be authorized to execute the Minutes.

**Page No.
A-1**

Public
BOC

APPOINTMENTS:

2. Appointment of Board Chairperson and Board Vice-Chairperson

Recommendations:

1. *That Sheryl Kimbley be appointed as the Board Chairperson of the Prince Albert Board of Police Commissioners effective January 1, 2021 to December 31, 2021.*
2. *That Mayor Greg Dionne be appointed as the Board Vice-Chairperson of the Prince Albert Board of Police Commissioners effective January 1, 2021 to December 31, 2021.*
3. *That Mayor Greg Dionne be appointed as the Representative for Collective Negotiations for a Collective Bargaining Agreement with the Prince Albert Police Association.*

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JANUARY 22, 2021

PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC AGENDA

MONDAY, JANUARY 25, 2021

8:30 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

MEETING SCHEDULE:

3. 2021 Board of Police Commissioners Meeting Schedule

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A-7
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Recommendation:

That the 2021 Meeting Schedule for the Prince Albert Board of Police Commissioners be approved as per attached to the Report from the Board Secretary dated January 12, 2021 regarding 2021 Board of Police Commissioners Meeting Schedule.

STATISTICS:

4. 2020 Year End Statistics

Page No.
A-10
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Recommendation:

Be received as information and filed.

5. November 2020 and December 2020 – Community Safety Officer (CSO) Reports

Page No.
A-26
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Recommendations:

- 1. That the Board receives the reports as information and filed; and,*
- 2. That the Board forwards the reports to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.*



JANUARY 22, 2021

PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC AGENDA

MONDAY, JANUARY 25, 2021

8:30 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

FINANCIAL REPORTS:

6. Request for Support – Prince Albert and Area Community Alcohol Strategy Steering Committee

*** Report from Executive Committee Meeting of January 11, 2021*

Recommendation:

That the Request for Support from the Prince Albert and Area Community Alcohol Strategy Steering Committee be discussed by the Board.

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REPORTS:

7. Strategic Plan – Prince Albert Police Service

Recommendation:

That the Board of Police Commissioners extend the Prince Albert Police Service Strategic Plan to the end of 2021.

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8. On-Line Criminal Record Checks

Recommendation:

Be received as information and filed.

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JANUARY 22, 2021

PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC AGENDA

MONDAY, JANUARY 25, 2021

8:30 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

9. On-Line Reporting (COPLOGIC)

Page No.
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Recommendation:

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Be received as information and filed.

10. Social Media Policy Amendment

Page No.
A-77

Recommendation:

Public
BOC

- 1. That the Board approves the revised Policy "Part 1, Chapter H: Media Policy, Part 10 "Social Media Policy."**
- 2. That the Board adds the Policy to the Prince Albert Police Service Policy Manual.**

CORRESPONDENCES:

11. City Request for Additional Funding for Social and Mental Health Services in the City of Prince Albert

Page No.
A-88

Recommendation:

Public
BOC

Be received as information and filed.



JANUARY 22, 2021

PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC AGENDA

MONDAY, JANUARY 25, 2021

8:30 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

PRESENTATION: N/A

DISCUSSION ITEMS: N/A

NEXT MEETING:

Thursday, February 18, 2021

8:30 a.m.

Main Boardroom, City Hall

MOTION TO AJDOURN:

Recommendation:

That this Board do now adjourn the Public meeting.



PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC MINUTES OF MEETING

MONDAY, DECEMBER 7, 2020

8:30 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

Present in Boardroom:

Sheryl Kimbley, Chairperson for meeting
Mayor G. Dionne, Vice Chairperson
Councillor B. Edwards (*Attended at 8:51 a.m.*)
Councillor C. Miller
Darcy Sander
Janet Carriere

J. Bergen, Chief of Police
M. Pshebnicki, Finance and Human Resources Manager

M. Boulet, Board Secretary

Nigel Maxwell, PA Now
Michael Joel-Hansen, MBC Radio

Meeting convened at 8:35 a.m.

APPROVAL OF AGENDA:

059. **Moved by Councillor C. Miller, AND RESOLVED:**

That the December 7, 2020 Board of Police Commissioners Public Meeting Agenda be approved as presented.

READING MINUTES:

1. Minutes of the Board of Police Commissioners Meeting held October 19, 2020.

060. Moved by Mayor G. Dionne, AND RESOLVED:

That the Minutes of the Board of Police Commissioners Meeting held October 19, 2020, taken as read and adopted; and, that the Board Vice-Chairperson and Board Secretary be authorized to execute the minutes on behalf of the Board of Police Commissioners.

STATISTICS:

2. October Statistics, 2020

061. Moved by D. Sander, AND RESOLVED:

That the Report from Deputy Chief of Police dated November 16, 2020, regarding October Statistics, 2020 be received as information and filed.

REPORTS

3. October 2020 – CSO Report

062. Moved by J. Carriere, AND RESOLVED:

That the Report from Inspector Kellett dated November 9, 2020, regarding October 2020 – CSO Report be received; and that the following be approved:

1. That the Report be received as information and filed; and,
2. That the Board forwards the Report to the CSO Supervisory Oversight as per the CSO Policy Manual.

FINANCIAL REPORTS

4. Financial Report to September 30, 2020 and Projection

063. Moved by J. Carriere, AND RESOLVED:

That the Report from Finance and Human Resources Manager dated November 20, 2020, regarding Financial Report to September 30, 2020 and Projection be received as information and filed.

DISCUSSION TOPICS: N/A

NEXT MEETING:

To Be Determined

8:30 a.m.

Main Boardroom, 2nd Floor, City Hall

MOTION TO ADJOURN:

5. Adjournment – 8:59 a.m.

064. Moved by Mayor G. Dionne, AND RESOLVED:

That this Board do now adjourn.

CHAIRPERSON

BOARD SECRETARY



PRINCE ALBERT POLICE SERVICE

TITLE: Appointment of Board Chairperson and Board Vice-Chairperson

DATE: January 19, 2021

TO: Chief of Police ☐

Board of Police Commissioners ☒

PUBLIC: ☒

INCAMERA: ☐

RECOMMENDATIONS:

1. That Sheryl Kimbley be appointed as the Board Chairperson of the Prince Albert Board of Police Commissioners for the term of January 1, 2021 to December 31, 2021.
2. That Mayor Greg Dionne be appointed as the Board Vice-Chairperson of the Prince Albert Board of Police Commissioners for the term of January 1, 2021 to December 31, 2021.
3. That Mayor Greg Dionne be appointed as the Representative for Collective Negotiations for a Collective Bargaining Agreement with the Prince Albert Police Association.

TOPIC & PURPOSE:

To seek the Board's approval for the appointment of the Board Chairperson and Board Vice-Chairperson of the Prince Albert Board of Police Commissioners.

As you may be aware, most appointments to the City's Boards & Committees have expired as of November 9, 2020 or on December 31, 2020.

City Council will be approving the appointments to the Prince Albert Board of Police Commissioners on January 25, 2021.

The members appointed to the Prince Albert Board of Police Commissioners to the term of **December 31, 2021** include:

- Mayor Greg Dionne
- Councillor Blake Edwards
- Councillor Charlene Miller
- Darcy Sander
- Janet Carrier
- Sheryl Kimbley
- Blaine Broker (**new appointment**)

BACKGROUND:

As per the Prince Albert Board of Police Commissioners' Bylaw No. 21 of 2014:

MEMBERSHIP OF BOARD

6. The Board shall consist of seven (7) members as follows:

- (a) the Mayor;
- (b) two members of Council; and,
- (c) four other persons, other than members of Council, as members at large, whom shall be other citizens of The City of Prince Albert.

CHAIRPERSON AND VICE-CHAIRPERSON

9. The Board shall appoint one of its Board members to be Chairperson and another Board member to be Vice-Chairperson.

REPORT:

As such, the Board is required to appoint a Board member to be the Chairperson and one other Board member to be Vice-Chairperson.

The Board has been restructured to consist of seven (7) members instead of the past practice to have five (5) members. The two additional Board members are to be citizens of the City of Prince Albert.

The intent to have a citizen be appointed to the role of Chairperson is intended to make the Board more Community and citizen based.

This report is recommending that Sheryl Kimbley be appointed as the Board Chairperson (citizen at large) and that Mayor Dionne be appointed as the Vice-Chairperson of the Prince Albert Board of Police Commissioners.

Mayor Dionne will also be responsible for Collective Negotiations.

COMMUNICATION PLAN:

Once approved, the Board Secretary will communicate to various stakeholders of the appointments.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no strategic plan, official community plan, policy, privacy or financial implications.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: VERBAL

Written By: Melodie Boulet, Board Secretary



PRINCE ALBERT POLICE SERVICE

TITLE: 2021 Board of Police Commissioners Meeting Schedule

DATE: January 12, 2021

TO: Chief of Police ☐

Board of Police Commissioners ☒

PUBLIC: ☒

INCAMERA: ☐

RECOMMENDATION:

That the 2021 Meeting Schedule for the Prince Albert Board of Police Commissioners be approved as per attached to the Report from the Board Secretary dated January 12, 2021 regarding 2021 Board of Police Commissioners Meeting Schedule.

TOPIC & PURPOSE:

To seek the Board's approval for the 2021 Board of Police Commissioners meeting schedule.

BACKGROUND:

The Board approves a meeting schedule for the upcoming calendar year.

REPORT:

The schedule for the Board of Police Commissioners meetings have been changing over the last few years to suit the needs of the Board members.

In the last couple years, the meeting dates were held on a Monday morning. However, Mondays are conflicting as there may be items from the weekend that require attention Monday morning for Mayor Dionne. Previously, the meetings were held on the third Thursday of the month.

Please find attached the proposed 2021 Board Meeting Schedule.

The meetings are scheduled on a **Thursday commencing at 8:30 a.m. going forward.**

The board meeting dates selected are typically the third Thursday of the month to allow the Police Service to provide Statistical Data Reports.

OPTIONS TO RECOMMENDATION:

That the Board amends the 2021 Board of Police Commissioners Meeting Schedule to a different day of the week or a different time.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT:

The Board Secretary has consulted with the schedules of the Mayor and Chief of Police.

COMMUNICATION PLAN:

Once approved, the 2021 Board of Police Commissioners Meeting Schedule will be updated on the City's Website, along with monthly notices placed in the City Hall Foyer and the City's website for each meeting.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no strategic plan, official community plan, policy, privacy or financial implications.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: VERBAL

ATTACHMENT:

1. 2021 Board of Police Commissioners Meeting Schedule

Written By: Melodie Boulet, Board Secretary

2021 BOARD MEETING SCHEDULE

Monday, January 25

Thursday, June 17

Thursday, February 18

Thursday, September 16

Thursday, March 18

Thursday, October 21

Thursday, April 15

Thursday, November 18

Thursday, May 20

Thursday, December 16

No meetings are currently scheduled for July and August



**Public Board of Police Commissioners meetings
begin at 8:30 a.m. in the Main Boardroom,
2nd Floor of City Hall.**

***Current meeting schedules, agendas and minutes
can be found on the City's website at
www.citypa.ca.***



PRINCE ALBERT POLICE SERVICE

TITLE: 2020 Year End Statistics

DATE: January 16, 2021

TO: Chief of Police ☐

Board of Police Commissioners ☒

PUBLIC: ☒

INCAMERA: ☐

RECOMMENDATION:

- That the Board of Police Commissioners receive this report as information and file.

TOPIC & PURPOSE:

The report reviews the total statistics related to calls for service responded to by the police service members. This public report is to keep informed our community and the Prince Albert Board of Police Commissioners on statistics and service requirements for the calendar year of 2020.

BACKGROUND:

Monthly statistics related to police calls for service are captured, reviewed and released to the Board and public. The Statistics captured in this report are measured and compared to the previous year, and in some cases, a five-year comparative review is provided to identify anomalies or trends to monitor and determine effective and efficient deployment of all police resources. The report will also capture the specific monthly data of December 2020.

PROPOSED APPROACH AND RATIONALE:

Year End Total Calls for Service 5-Year Trend:

The all calls created and attended to by the Prince Albert Police Service members in 2020 was 45,301 this was an 11.47% increase over the previous year. The calls captured in the total amount include a 108% increase in proactive “neighbourhood strengthening” efforts, which is a

proactive patrol and attendance that has been recorded by a member to capture a general patrol effort or specific response to an area of focus.

The total calls responded to by the members of the police service after backing out the neighbourhood strengthening in 2020 was 40,441 and that is an increase of 5.41% over the previous year. The following graphical representation provides the 5-year total call trends for all calls and dispatched calls.



Appendix 1: a visual representation that shows the calls for service over the previous 5-years.

The total calls for service including proactive high visibility patrols in the month of December was 3,266 and that represents 106 more than the previous year. The 5-year December average for all calls is 3,021.

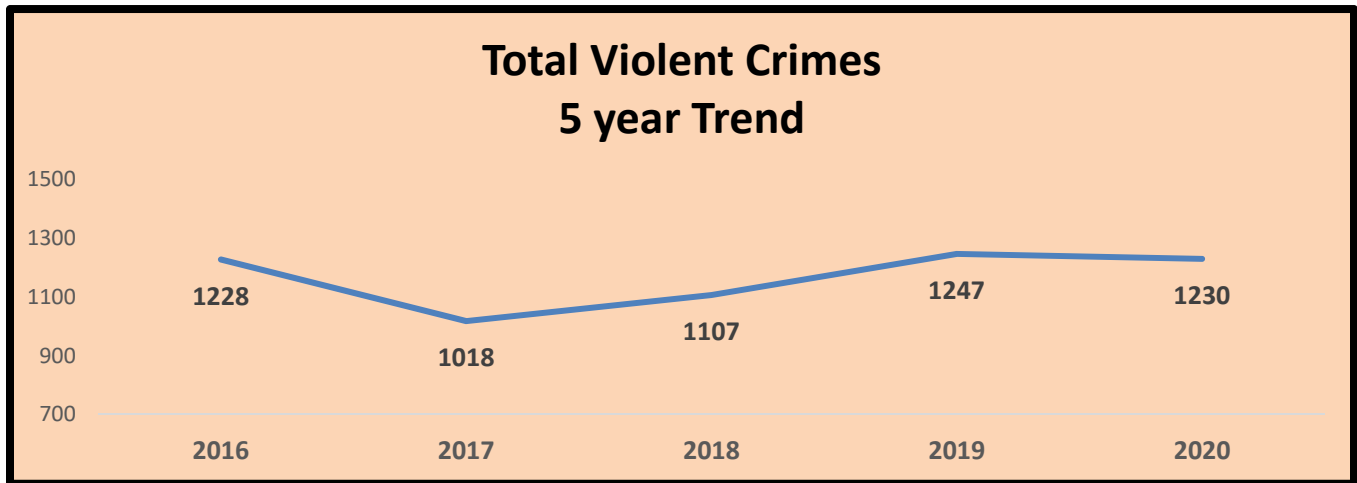
The dispatched calls for service was lower than the previous year with 2,827 calls compared to 3,014.



Appendix 2: a visual representation that shows the December 5-year calls for service.

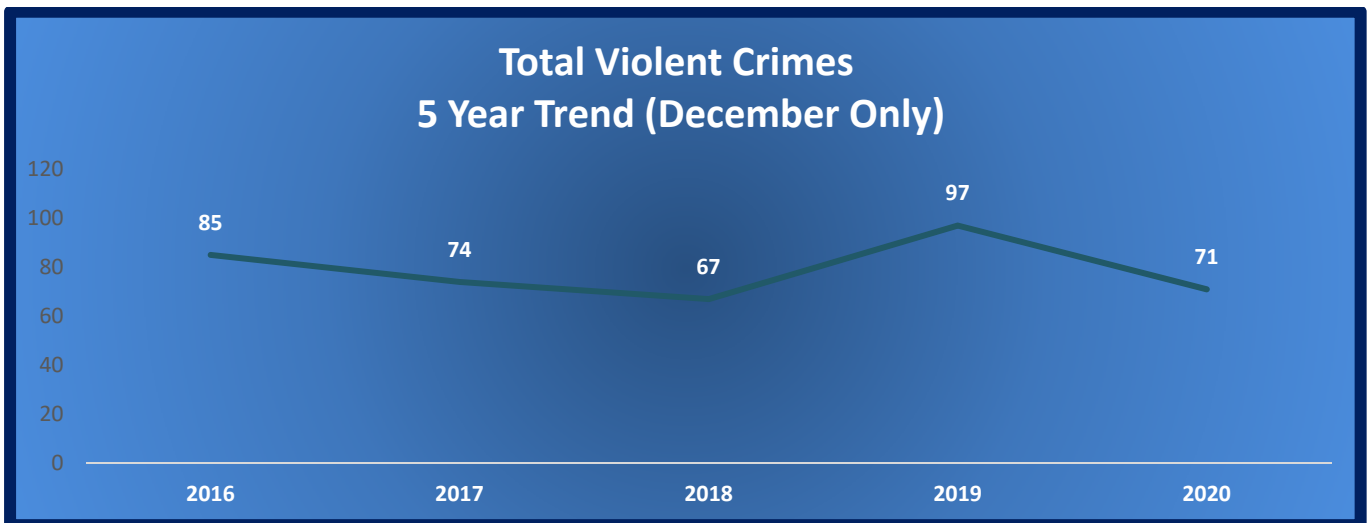
Violent Crime:

The Prince Albert Police Service responded to 1,230 crimes against persons, which represents a 1% decrease from the previous year of 1,247. The 5-year average reported violent crimes was 1,166 reported incidents.



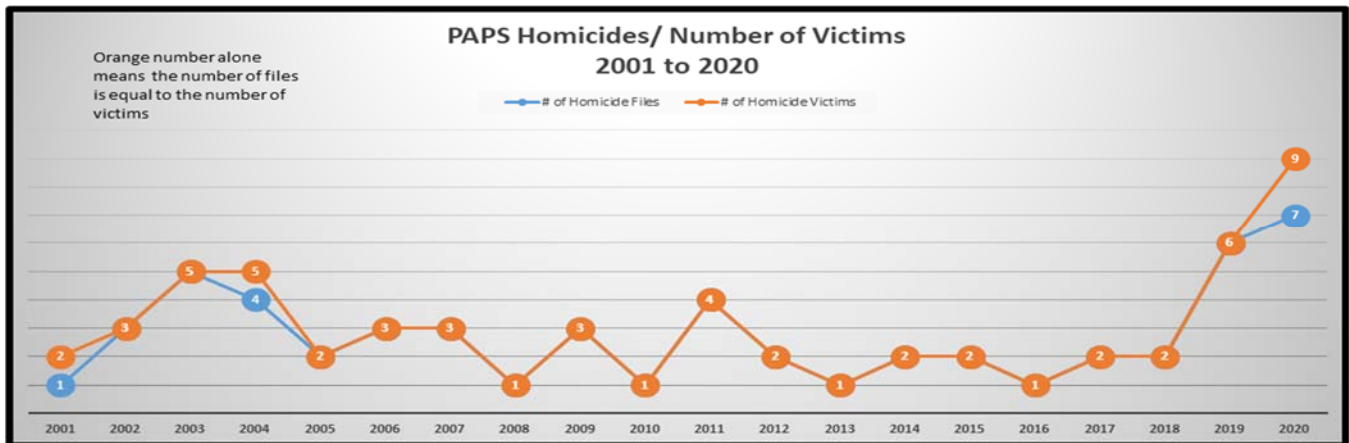
Appendix 3: a visual that shows the total violent crime reports over the previous 5-years.

The December only violent crime offences responded to in 2020 was 71 crimes, which represents 26 less calls than the previous year and less when compared to the 5-year average of 79.



Appendix 4: a visual representation that shows the December total violent crime reports and the 5-year comparison.

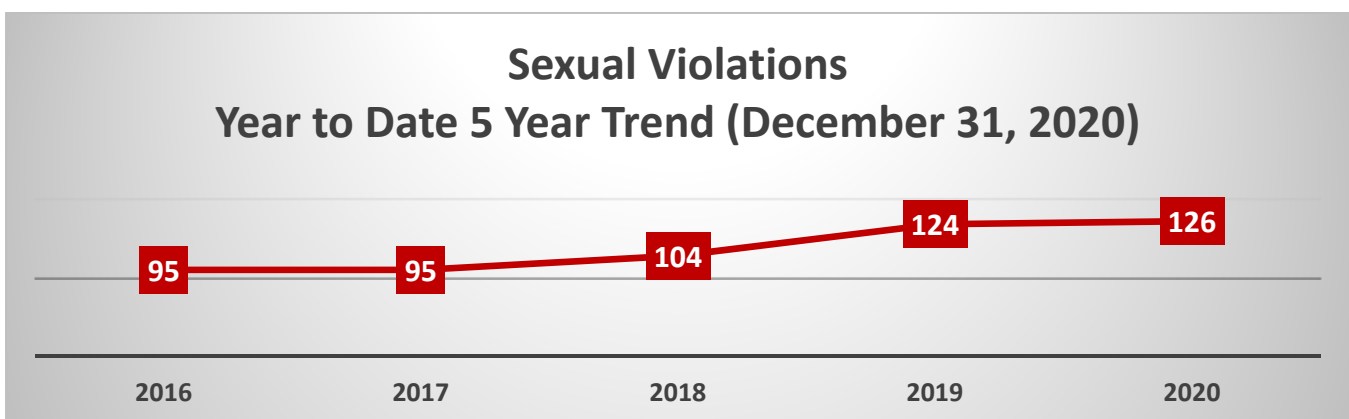
The violent crime reports include the seven (7) homicidal incidents that occurred leading to the tragic and unfortunate deaths of nine (9) people in 2020. This was an increase over the previous year when six (6) tragic incidents of homicidal death occurred and unusual when looking back over several years. Each incident is thoroughly investigated and contributing factors include; family violence, mental health and gang violence.



Appendix 5: a visual representation of the 20-year homicidal incidents and total victims.

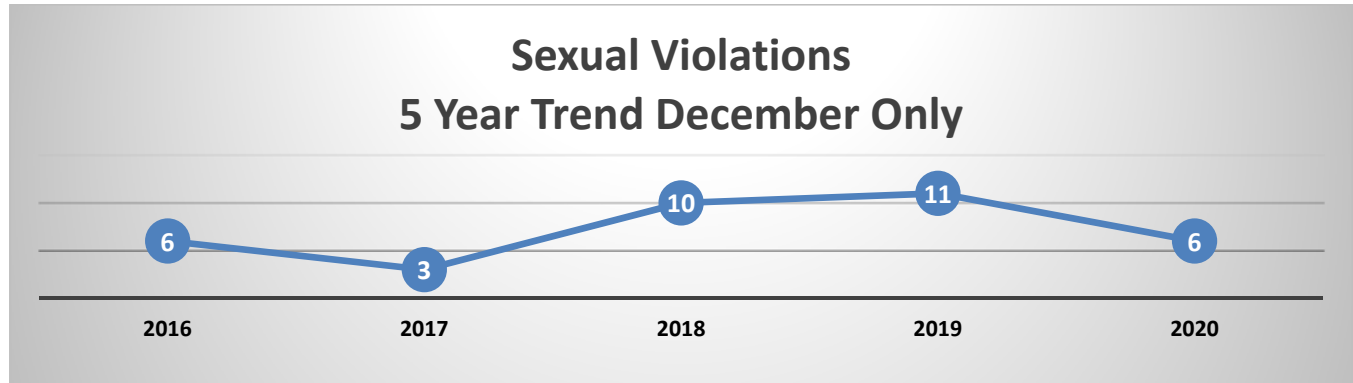
Incidents of attempted murder in the year were eight (8), which was an increase over the previous year of six (6) incidents.

Total sexual violations reported and investigated in 2020 was 126, an increase of 1% over the previous year when 124 incidents were reported. The 5-year average incidents reported of sexual violations is 109.



Appendix 6: a visual representation that shows the total year and 5-year average of sexual violations reported.

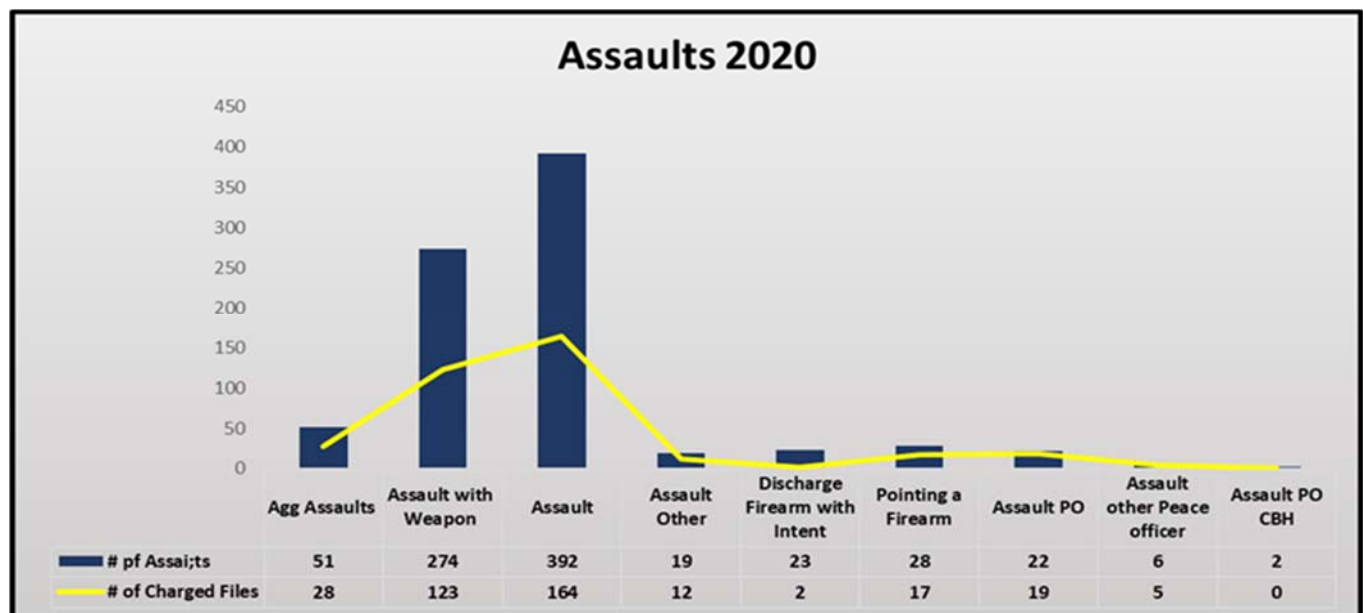
The December total sexual violations reported was six (6) and that represents a lower than 5-year average of seven (7) and significantly lower than the previous year when 11 offences were observed.



Appendix 7: a visual representation that shows the month of December and 5-year average of sexual violations reported.

The Prince Albert Police Service responded to 816 assault complaints in 2020 and that represents 2.4% more calls than the previous year when 797 assault complaints were received.

The total assaults in December were 49 in 2020 and 69 in 2019. The following graph shows the different types of assault complaints and related charge clearance data.



Appendix 8: a visual representation that shows the assault types for the year and clearances.

The total robbery complaints in 2020 were 78 incidents and that represents 18% less than the five-year average of 92 incidents.



Appendix 9: a visual representation that illustrates the 5-year total robbery complaints.

The average robbery complaints in the month of December over the past five years has been 5.6 incidents. December 2020 we observed six (6) incidents of robbery.

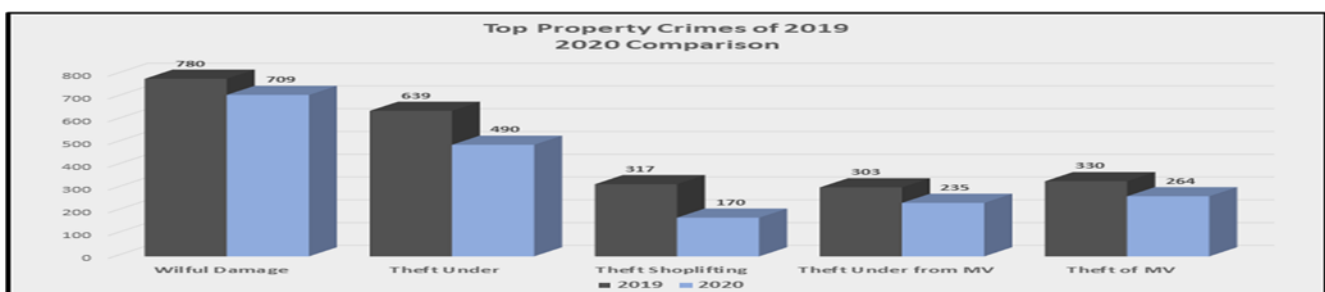


Appendix 10: represents the 5-year total robbery complaints for the month of December.

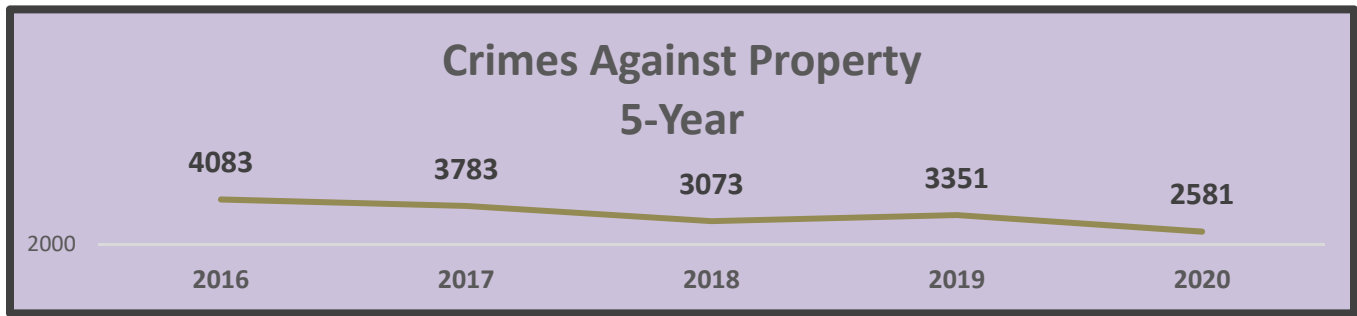
Property Crime:

During the 2020 year, the Prince Albert Police Service responded to a significantly lower amount of reported crimes against property. The total calls for service was 2,581 incidents and that represents 23% less incidents than 2019 when 3,351 complaints were received.

The 5-year average property crime incidents equate to 3,374 bringing us to the record lowest property offences observed in previous years. Top five property crimes were; willful damage, theft under, shoplifting, theft from vehicle and theft of motor vehicle.

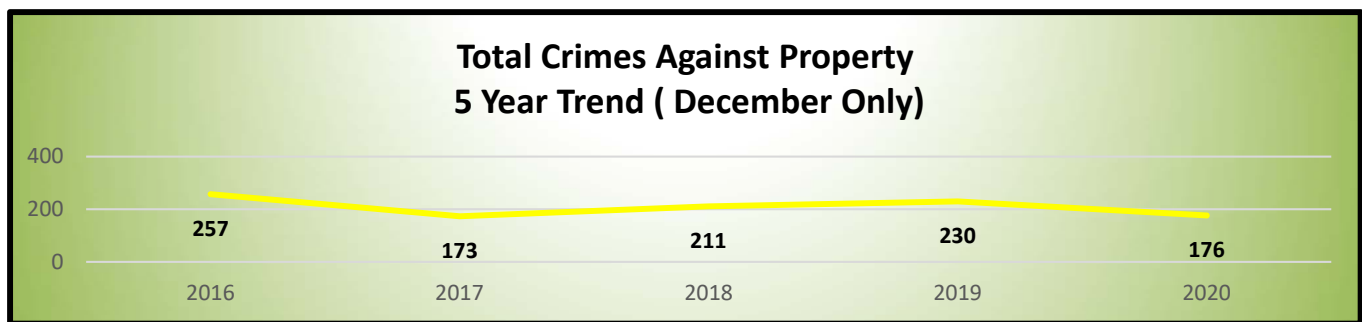


Appendix 11: represents the 2020 top five property crime incidents compared to 2019.



Appendix 12: a visual representation that illustrates the 5-year total property complaints.

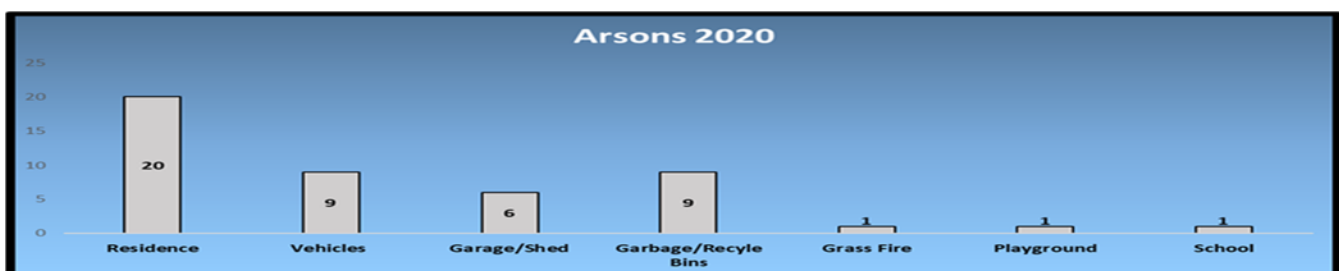
The lower than average property offences were further observed in the month of December with 176 offences compared to the 5-year average of 209.



Appendix 13: a visual representation that illustrates the 5-year total property complaints for the month of December.

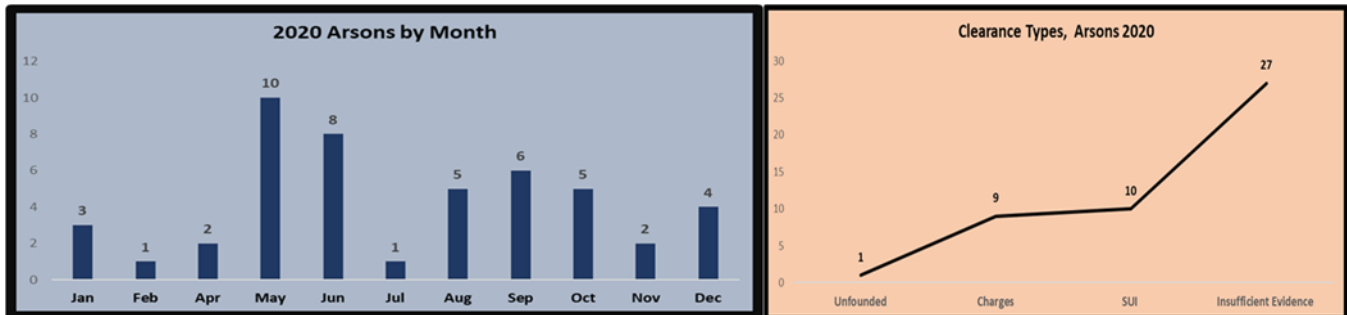
The Prince Albert Police Service responded to an increase in arson incidents in 2020 with 47 fires. The previous year there were 31 incidents reported, and in December alone, we had four (4) incidents with three (3) incidents that occurred in December of the previous year.

Of the 20 residential fires, six (6) of the homes were vacant at the time of the incident. The following graph illustrates the locations and property type where the fires had occurred.



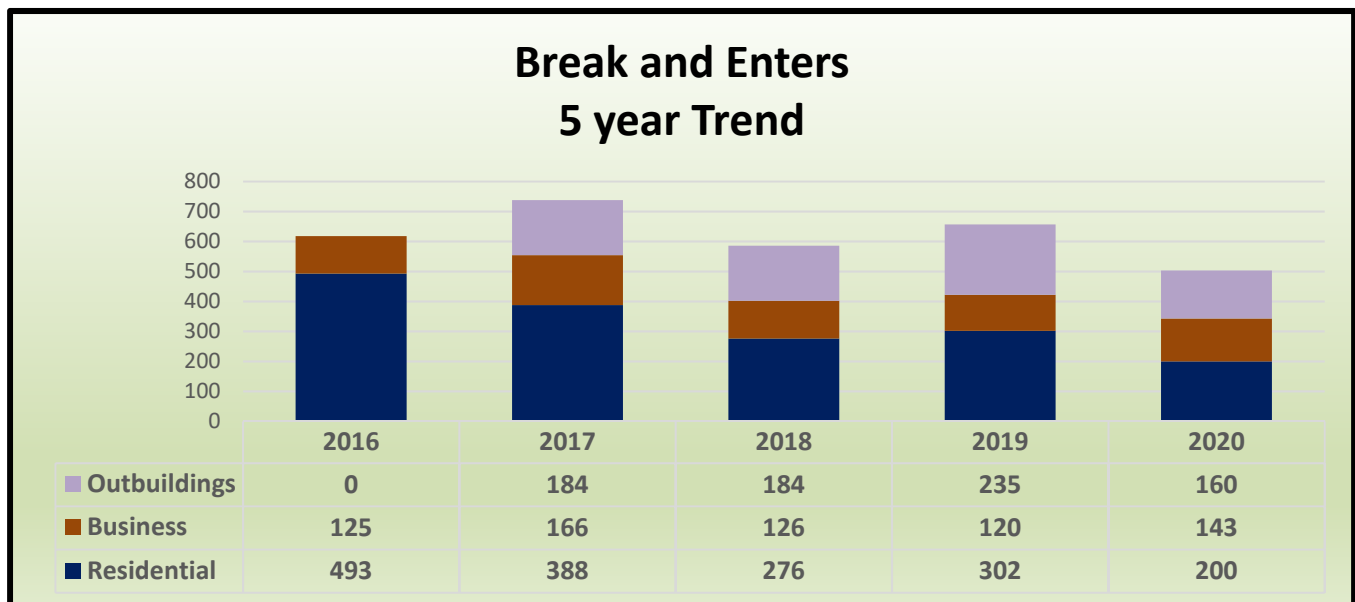
Appendix 14: a visual representation that illustrates the year's arson locations.

The arson investigations that have concluded resulted in nine (9) criminal charges, while 10 remain under investigation. It was observed that many of these incidents occurred in May and June with correlating criminal charges.



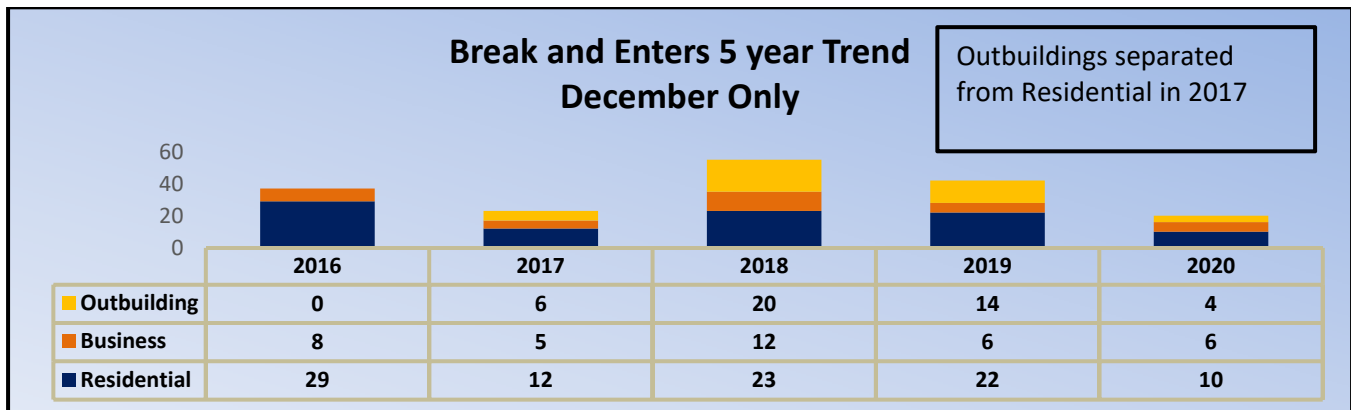
Appendix 15: a visual representation that illustrates the arsons by month and clearance types.

Break and Enters, the 5-year average is broken separated into type of property to include a residential property, outbuilding and commercial or non-residential. The offences of break and enter reported in 2020 was significantly lower in residential related properties with an increase of 19% or 23 more incidents that occurred at non-residential properties.



Appendix 16: a visual representation that illustrates the 5-year total property complaints for the month of December.

Break and Enters during the month of December alone were less than previous years. The total incidents were 20 compared to 42 the year prior.



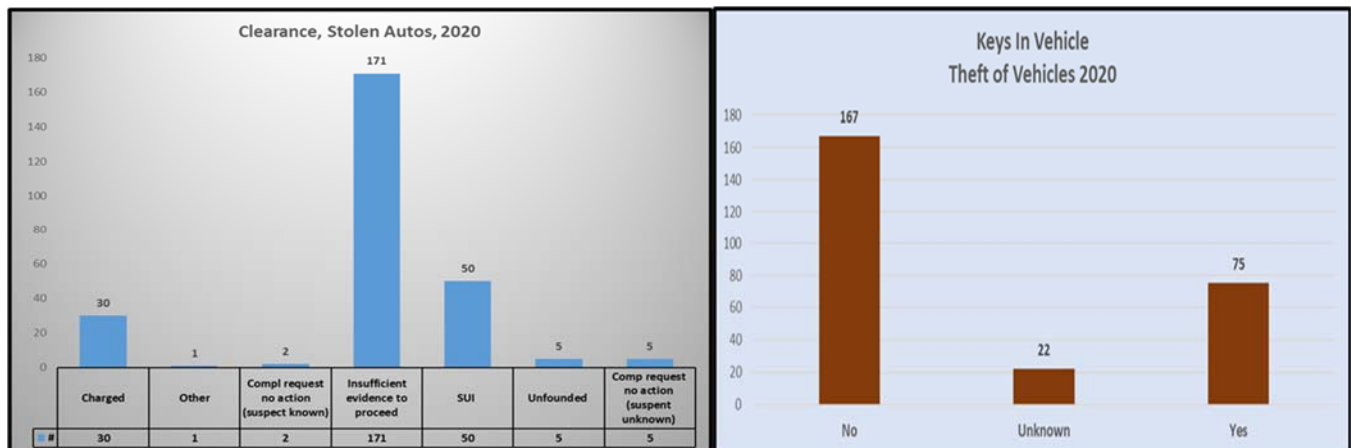
Appendix 17: a visual representation that illustrates the 5-year total Break and Enter complaints for the month of December.

Theft of Motor Vehicles:

The Prince Albert Police Service received a 20% decrease in reported thefts of motor vehicles in 2020. The total stolen vehicles was 264 compared to 330 the year prior. Clearance Rate for Stolen Vehicles is low with 30 charges related to all 264 reports, which is 14% of all vehicles.

Police have recovered 247 of all stolen vehicles recovered; the high majority of them, 175 were recovered in Prince Albert.

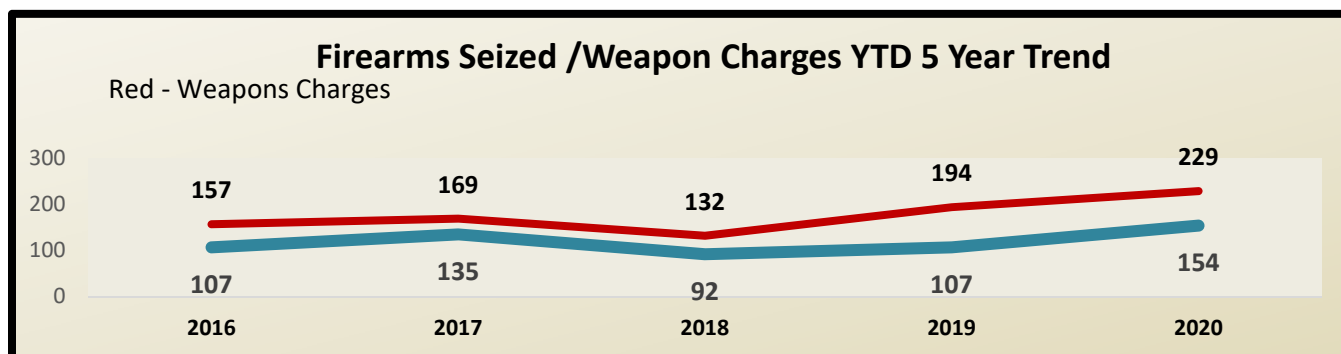
The majority of vehicles are stolen by the use of key, and 77 vehicles had keys reported to be left in the vehicle. Another 167 owners reported that they did not leave the keys in their vehicle, while 37 had reported that they had left the door open.



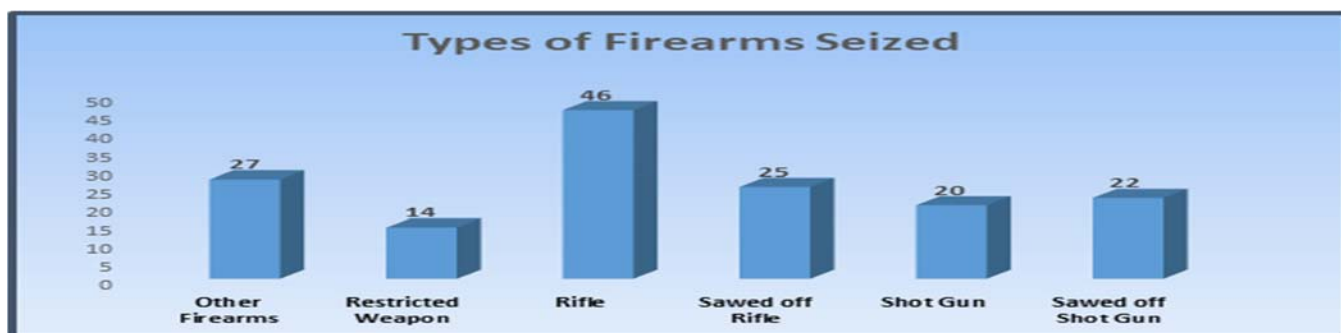
Appendix 18: a visual representation that illustrates the clearances of each stolen vehicle and when keys are reported to have been available for the theft.

Firearms Seizures:

The total number of seized firearms in 2020 was higher than the previous 5-year average with 154 seizures. Additionally, correlating charge data related to weapon offences trended upwards with 229 charges. The 5-year average for weapon charges total 176, which represents 30% less than observed in 2020.



Appendix 19: a visual representation of total seized firearms and correlating weapon charges over past five years.



Appendix 20: a visual representation of the different types of firearms seized in 2020.

2020 # of Firearms & How Obtained	
Vehicle Search	61
Residence Search	60
Person Search	21
On Street	6
Relinquished	4
Found	2
Total	154

Appendix 21: represents where and how the firearms were seized in 2020.

Additionally, the number of incidents in that a firearm was brandished or discharged also raised from the 5-year average of 56 incidents to 84 incidents in 2020. This represents a 50% increase.

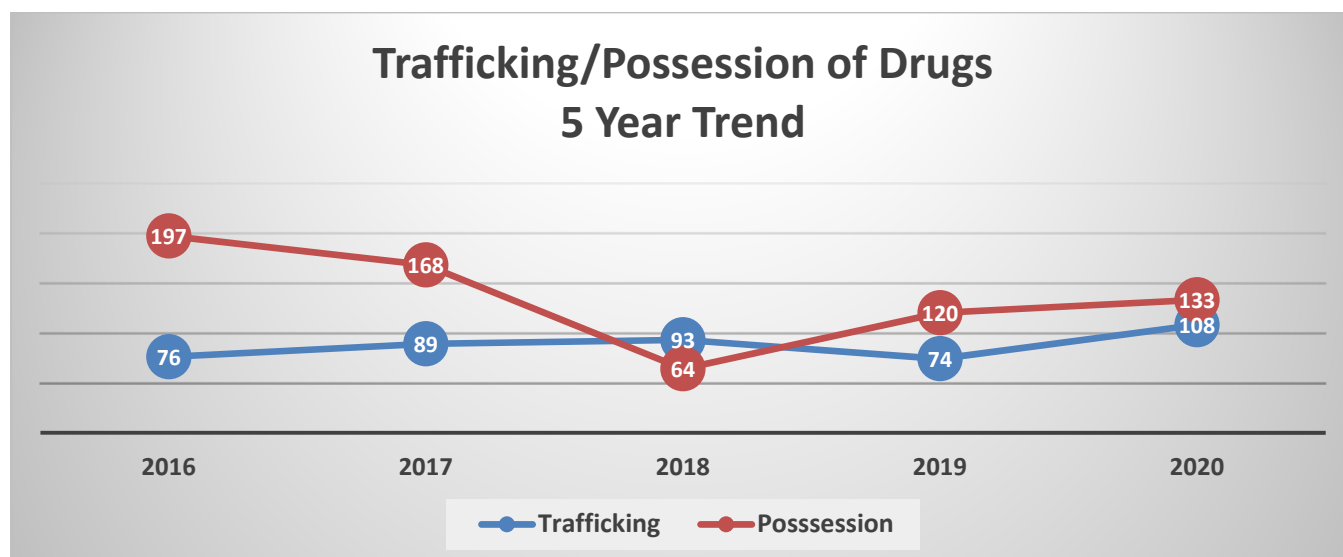


Appendix 22: a visual representation of the total events over the previous five years when a firearm was brandished or discharged.

Controlled Drugs and Substances:

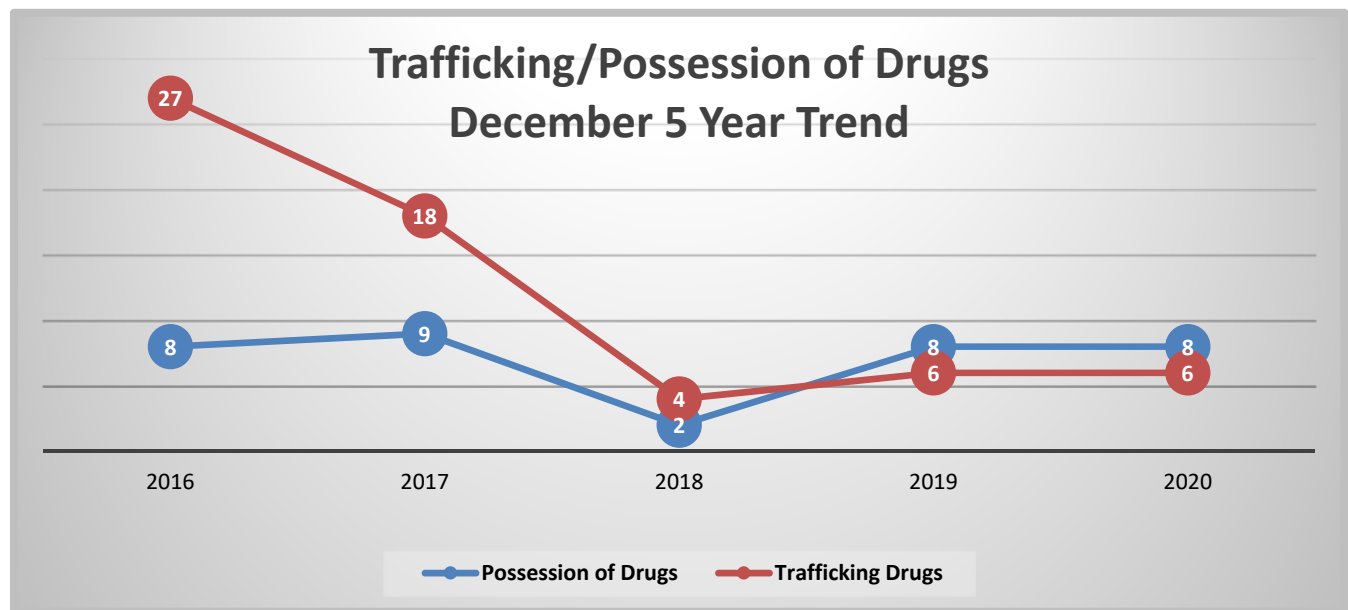
The Prince Albert Police Service has multi-level response to drug trafficking including the general enforcement by frontline uniformed members complimenting the focused enforcement that is carried out by the Street Enforcement Unit and Integrated Crime Reduction Team. Early education delivered by all members and specifically the Community Policing Unit is a critical component to addressing the harms that drug addiction has on our community.

In 2020, the enforcement of drug trafficking contributed to many of the seized firearms and lead to 108 drug trafficking offences with 133 possession offences. The trafficking charge events in 2020 is 23% higher than the 5-year average of 88.



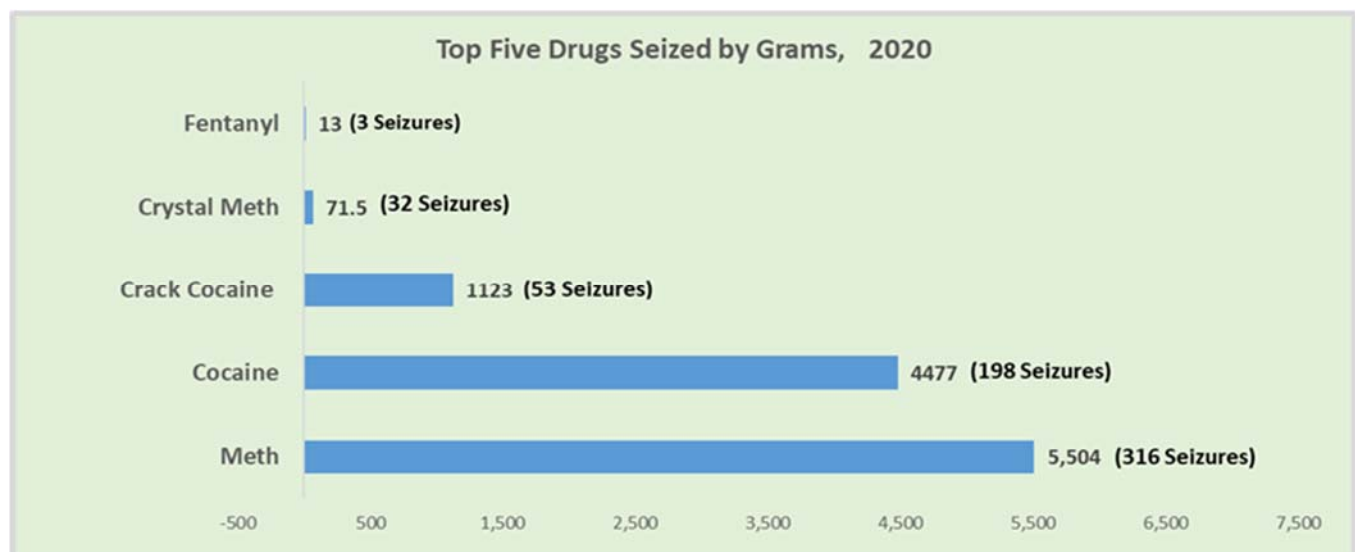
Appendix 23: represents the total drug trafficking and illegal possession charges in 2020.

Drug trafficking and possession in December alone aligned to the previous year and was comparable to the previous years with the exception of the anomaly that was observed in 2016.



Appendix 24: illustrates the December drug enforcement for the past five years.

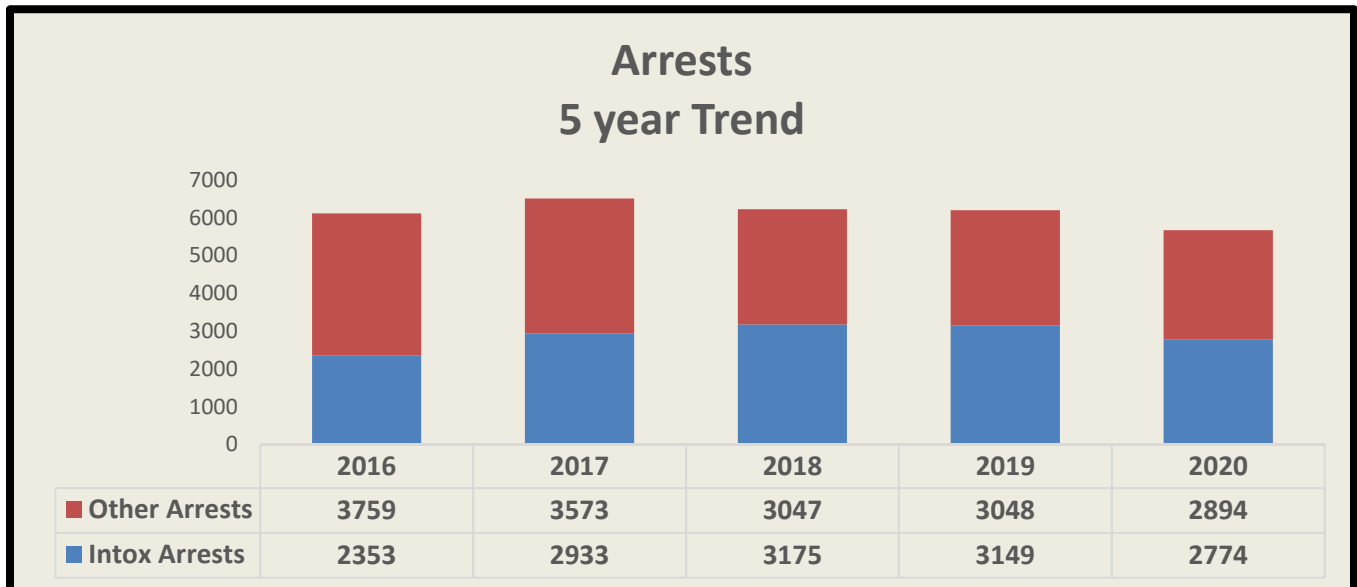
The top drug types that were seized in 2020 included; methamphetamine, cocaine, crack cocaine, crystal methamphetamine and fentanyl. During the year, the greatest seizures by both weight and occurrence included the 316 seizures of meth and the 198 seizures of cocaine.



Appendix 25: illustrates the five different drug types, number of seizures and weight by gram.

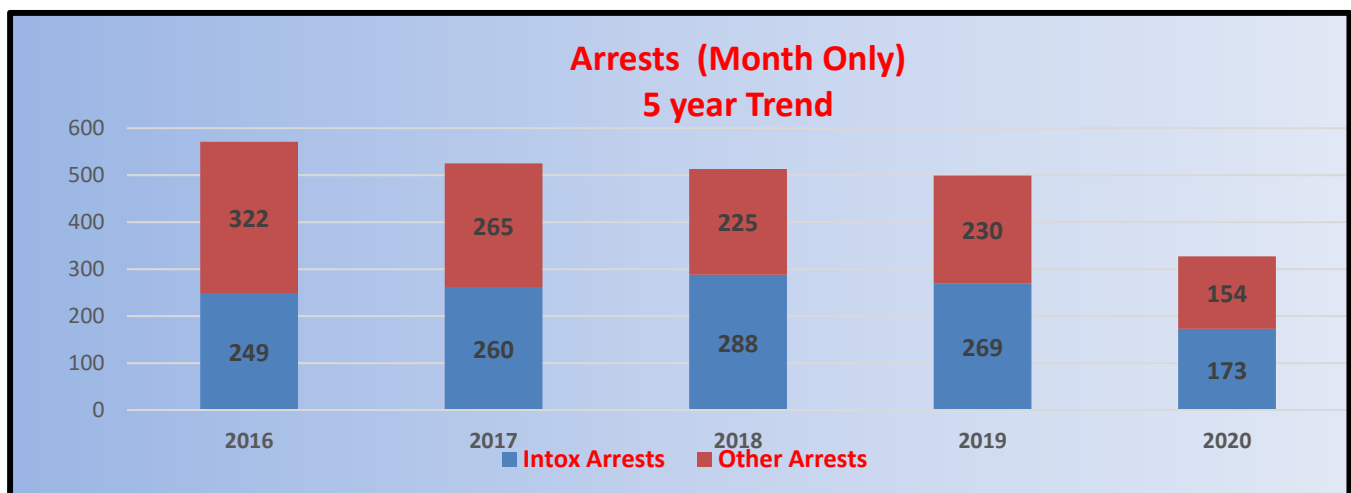
Arrests:

The total arrests that occurred in 2020 was 5,668 for both charge related offences and general intoxication. This represented 473 less arrests than the five-year average of 6,141.



Appendix 26: represents the 5-year arrested persons for both intoxication and charge.

The arrests that occurred in December further represented the trend seen throughout the year of less people arrested with more diversions from custody related to both charge arrest and intoxication.



Appendix 27: represents the December arrested persons for both intoxication and charge.

Ticket violations related to traffic safety compliance seen and overall 4.3% decrease from the previous year with 9,020 total offences compared to the 9,426 observed in the previous year.

Throughout the year, and in response to best practices related to health recommendations and public contacts, police members regularly adapted their duties and this related to both traffic enforcement and the subsequent court process. The overall comparative results to the previous year represents the members continued commitment to achieve greater public safety through traffic compliance.

ATTACHMENTS: Prince Albert Police Service Crime Statistics

PRESENTATION: **VERBAL** ☒ **AUDIO/VISUAL** ☐ **NONE** ☐

Written By: Chief Jonathan Bergen

Approved by: Chief of Police ☒

Signature:  _____



PRINCE ALBERT POLICE SERVICE

CRIME STATISTICS

Incident Offence Report

Violent Crime	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Homicides	0	0	6	7	16.67%
Attempted Murder	0	0	6	8	33.33%
Sexual Violations	11	6	124	126	1.61%
Assaults	69	49	797	816	2.38%
Kidnapping/Hostage Taking/Abduction	1	0	16	19	18.75%
Robbery	5	6	122	78	-36.07%
Criminal Harassment	0	2	15	12	-20%
Utter Threats	9	8	145	144	-0.69%
Other Crime Against Person	2	0	16	20	25%
Total Violent Crime	97	71	1247	1230	-1.36%
Property Crime	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Arson	3	4	31	47	51.61%
Break and Enter - Residential	22	10	302	200	-33.77%
Break and Enter - Residential(Outbuilding)	14	4	235	160	-31.91%
Break and Enter - Non Residential	6	6	120	143	19.17%
Break and Enter - Steal Firearm	0	0	6	0	-100%
Theft Over \$5000	1	2	15	9	-40%
Other Theft Under \$5000	66	52	862	518	-39.91%
Theft Of Motor Vehicle	22	16	330	264	-20%
Possession Of Stolen Property	7	2	169	79	-53.25%
Fraud	19	13	295	243	-17.63%
Mischief/Willful Damage	70	67	986	918	-6.9%
Total Property Crime	230	176	3351	2581	-22.98%
Other Criminal Code	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Weapon Charges	18	12	231	286	23.81%
Other Criminal Code	142	176	2537	2570	1.3%
Total Other Criminal Code	160	188	2768	2856	3.18%
Controlled Drugs and Substances	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Possess Drugs	8	6	120	133	10.83%
Traffic Drugs	8	6	74	108	45.95%
Other Drug Related Charges	0	0	1	0	-100%
Cannabis Act	0	0	4	3	-25%
Total Controlled Drugs And Substances	16	12	199	244	22.61%
Other Federal Statute Violations	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Total Other Federal Statute Violations	4	5	127	71	-44.09%
Provincial Statute Violations	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Total Provincial Statute Violations	0	2	11	13	18.18%
Traffic Violations	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Impaired Driving/Refusal	11	10	127	139	9.45%
Other Traffic Violations	101	67	760	708	-6.84%
Total Traffic Violations	112	77	887	847	-4.51%
Information Offences	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Information Offences	202	186	3088	2808	-9.07%
Information Offences(Internal)	49	30	679	754	11.05%
Total Information Offences	251	216	3767	3562	-5.44%
All Incident Offence Total	870	747	12357	11404	-7.71%

NOTE: Statistics on record as of 2021-01-13 taken from Prince Albert Records Management System. Crime statistics are constantly being updated due to new information being received, changes in reporting procedures, and ongoing investigations.

Tickets Report

Ticket Violations	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Cannabis Violations	3	0	15	7	-53.33%
Alcohol Violations	32	19	478	278	-41.84%
Traffic Violations	128	107	2139	1899	-11.22%
Bylaw Violations	5	4	210	120	-42.86%
Vehicle Inspection	0	0	95	27	-71.58%
CTSS City Violations	363	285	6132	6447	5.14%
All Tickets Total (Exclude Void)	574	422	9426	9020	-4.31%

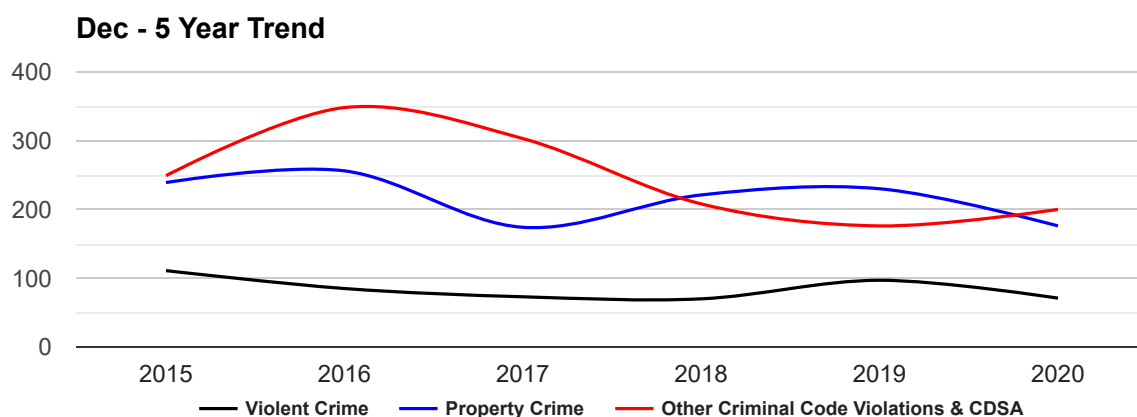
Arrest Report

Arrest Information	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
All Intox Arrest Total	269	173	3149	2774	-11.91%
All Other Arrest Total	230	154	3048	2894	-5.05%
All Arrest Total	499	327	6197	5668	-8.54%
Male Total	349	237	4416	3959	-10.35%
Adult	335	228	4213	3803	-9.73%
Young Offenders	14	9	203	156	-23.15%
Female Total	149	90	1778	1700	-4.39%
Adult	144	89	1665	1610	-3.3%
Young Offenders	5	1	113	90	-20.35%
Gender Diverse Total	1	0	3	9	200%

Calls For Service Report

Calls For Service	Dec 19	Dec 20	YTD 2019	YTD 2020	YTD%Chg
Domestic Calls	217	216	2442	2557	4.71%
By-law Calls	183	10	2972	2096	-29.48%
Motor Vehicle Accident(HIT & RUN)	49	33	494	369	-25.3%
Motor Vehicle Accident(Property)	73	37	460	420	-8.7%
Motor Vehicle Accident(Fatal/Injury)	8	9	76	51	-32.89%
Other Calls	2484	2522	31921	34948	9.48%
Total Complaints	3014	2827	38365	40441	5.41%
Neighbourhood Strengthening	146	411	2274	4726	107.83%
COVID	0	36	0	147	N/A
All Calls For Service Total	3160	3266	40639	45302	11.47%
Dispatched	2807	2795	35775	39304	9.86%
Not Dispatched	353	471	4864	5998	23.31%

5 Year Trend



YEAR	2015	2016	2017	2018	2019	2020
Violent Crime	111	85	73	70	97	71
Property Crime	239	256	174	221	230	176
Other Crime Code Violations & CDSA	249	348	303	208	176	200

NOTE: Statistics on record as of 2021-01-13 taken from Prince Albert Records Management System. Crime statistics are constantly being updated due to new information being received, changes in reporting procedures, and ongoing investigations.

TITLE: November 2020 – CSO Report

DATE: 19 January 2021

TO: Chief of Police ☐ Board of Police Commissioners ☒

PUBLIC: ☒ **INCAMERA:** ☐

RECOMMENDATION:

- That this report be received as information and filed.
- That the Board forwards this information to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO policy manual.

BACKGROUND:

Two Community Safety Officers who follow and support our patrol operations compliment the Prince Albert Police Service.

The Ministry of Justice, Corrections and Policing, requires updated reporting of our CSO duties designed to strengthen the integrity of the program.

As our CSOs continue to build on their roles and job expectations, they also continue to support Bylaw calls and backfill the Court Liaison duties.

TOPIC & PURPOSE:

The following is a breakdown of the calls attended by our Community Safety Officers in November of 2020.

Total Calls Attended- 140
General Occurrence's Created- 43
General Occurrence Follow Ups- 68
Bylaw Complaints- 6

REPORT:

CSO REPORT, MONTH OF December, 2020	
Description	Number of Calls/Reports/Tickets
Theft Under \$5,000.00/ Attempted Theft	17
Willful Damage Under \$5,000/ Mischief	22
Trespass to Property Act	2
Motor Vehicle Accidents/ Hit and Run/ Provincial Statute/ Traffic Complaints	15
Found Property/ bikes	6
Documents for Service	Unknown total, not tracked.
Crime Prevention & Neighborhood Strengthening	57
Traffic and Parking Tickets	13
Vehicle Seizures	2
Animal Welfare/ Barking Dog/ Dog Bite/ Dog at Large	2
Bylaw Other	4
CSO Trials/Court	0
Court Liaison Cover Off Days	2 days

Traffic and Parking Tickets Issued:

During the month of November 2020, there were 13 Provincial Statute, Provincial Liquor, Bylaw and Parking violations noticed while on regular patrols.

- 11 Provincial Statute
- 1 Provincial Liquor
- 1 Parking

Court / Court Liaison Duties:

The CSOs were not required to cover Court Liaison duties in November 2020.

Animal Control:

There were two (2) animal control cases.

- 2 Dogs at Large

Service of Documents (Subpoenas, Summons, SOTI's):

There were numerous requests for document of service of Subpoenas, Summons and SOTI's. These requests include PAPS and RCMP files. Document service requests are time consuming and take a considerable amount of work in locating persons to be served and making arrangements for service of these documents for court purposes.

Crime Prevention:

Regular Neighborhood Strengthening patrols to reduce crime have been a top priority. High visibility patrols were completed 57 times by our CSOs in attempt to reduce crime through proactive police presence.


Bylaw:

CSOs support and compliment the Municipal Bylaw Unit should there be an emergent call or gap in services.

PRESENTATION: **VERBAL** ☒ **AUDIO/VISUAL** ☐ **NONE** ☐

Written By: **Inspector Tadd Kellett**

Approved by: **Chief Jon Bergen** **Chief of Police**

Signature:  _____



PRINCE ALBERT POLICE SERVICE

TITLE: December 2020 – CSO Report

DATE: 19 January 2021

TO: Chief of Police ☐ Board of Police Commissioners ☒

PUBLIC: ☒ **INCAMERA:** ☐

RECOMMENDATION:

- That this report be received as information and filed.
- That the Board forwards this information to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO policy manual.

BACKGROUND:

Two Community Safety Officers who follow and support our patrol operations compliment the Prince Albert Police Service.

The Ministry of Justice, Corrections and Policing, requires updated reporting of our CSO duties designed to strengthen the integrity of the program.

As our CSOs continue to build on their roles and job expectations, they also continue to support Bylaw calls and backfill the Court Liaison duties.

TOPIC & PURPOSE:

The following is a breakdown of the calls attended by our Community Safety Officers in December of 2020. It should be noted that the CSOs had some well-deserved time off during the winter holidays and used time in accordance with the earned credits as per the Collective Bargaining Agreement.

Total Calls Attended- 128
General Occurrence's Created- 34
General Occurrence Follow Ups- 56
Bylaw Complaints- 3

REPORT:

CSO REPORT, MONTH OF December, 2020	
Description	Number of Calls/Reports/Tickets
Theft Under \$5,000.00/ Attempted Theft	17
Willful Damage Under \$5,000/ Mischief	11
Trespass to Property Act	2
Motor Vehicle Accidents/ Hit and Run/ Provincial Statute/ Traffic Complaints	9
Found Property/ bikes	0
Documents for Service	Unknown total, not tracked.
Crime Prevention & Neighborhood Strengthening	79
Traffic and Parking Tickets	7
Vehicle Seizures	0
Animal Welfare/ Barking Dog/ Dog Bite/ Dog at Large	3
Bylaw Other	0
CSO Trials/Court	0
Court Liaison Cover Off Days	2 days

Traffic and Parking Tickets Issued:

During the month of December 2020, there were seven (7) Provincial Statute, Provincial Liquor, Bylaw and Parking violations noticed while on regular patrols.

- 6 Provincial Statute
- 1 Bylaw

Court / Court Liaison Duties:

The CSOs covered off the Court Liaison duties for two (2) days within the month of December.

Animal Control:

In December, there were three (3) animal control cases.

- 2 Animal Welfare
- 1 Dog Bite

Service of Documents (Subpoenas, Summons, SOTI's):

There were numerous requests for document of service of Subpoenas, Summons and SOTI's. These requests include PAPS and RCMP files. Document service requests are time consuming and take a considerable amount of work in locating persons to be served and making arrangements for service of these documents for court purposes.

Crime Prevention:

Regular Neighborhood Strengthening patrols to reduce crime have been a top priority. High visibility patrols were completed 79 times by our CSOs in attempt to reduce crime through proactive police presence.

Bylaw:

CSOs support and compliment the Municipal Bylaw Unit should there be an emergent call or gap in services.

PRESENTATION: **VERBAL** ☒ **AUDIO/VISUAL** ☐ **NONE** ☒

Written By: **Inspector Tadd Kellett**

Approved by: **Chief Jon Bergen** **Chief of Police**

Signature:  _____



COMMITTEE DISPOSITION

Report Title: Request for Support - Prince Albert and Area Community Alcohol Strategy Steering Committee

Date: January 12, 2021

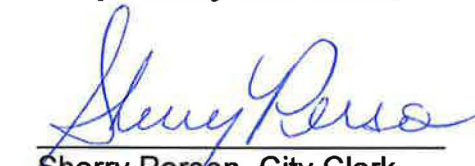
Prepared By: Executive Committee

Prepared For: Board of Police Commissioners

DISPOSITION:

"That CORR 21-3 be received and referred to the Board of Police Commissioners."

Respectfully Submitted,



Sherry Person, City Clerk



City of Prince Albert

CORR 21-3

TITLE: Request for Support - Prince Albert and Area Community Alcohol Strategy Steering Committee

DATE: January 6, 2021

TO: Executive Committee

PUBLIC: X **INCAMERA:**

SUGGESTED DISPOSITION:

That the Correspondence be received and referred to the Board of Police Commissioners.

PRESENTATION: NONE

ATTACHMENTS:

1. Letter dated December 9, 2020

Written by: Robert Bratvold, Member, Prince Albert and Area Community Alcohol Strategy Steering Committee



**PRINCE ALBERT & AREA
COMMUNITY ALCOHOL STRATEGY STEERING COMMITTEE**
"Building Healthier Communities"

(306) 960-5499

communityalcoholstrategy@gmail.com

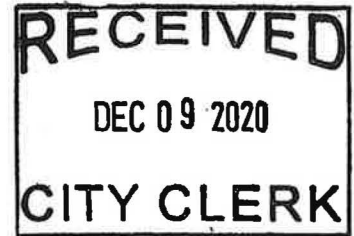
www.paalcoholstrategy.ca

December 9, 2020

Prince Albert City Council
1084 Central Avenue
Prince Albert, SK S6V 7P3
Sent via email

**Recommended
Disposition:**

Refer to
Board of
Police
Commissioners



*Executive
Committee*

Dear Mayor Dionne and Members of City Council:

I am writing on behalf of Prince Albert's Community Alcohol Strategy Steering Committee (CASSC) to provide you with some information about CASSC and to seek your support. CASSC has been instrumental in raising awareness, providing strategy and promoting community efforts to support the City and community safety.

You are likely aware that, despite being a wonderful city in many ways, Prince Albert is afflicted with many symptoms of excessive and irresponsible use of alcohol. Some of the most alarming statistics include:

- Statistics Canada ranks Prince Albert third across Canada in overall violent crime and youth crime, fourth in firearms related offences, and second in both robbery and break and enter. Data indicates that the majority of these crimes involve alcohol.
- According to the Canadian Institute for Health Information (2015-2016), the rate of hospitalizations caused entirely by alcohol is 76% higher in Prince Albert and area than the national average, and 22% higher than the Saskatchewan average.
- From January 1 to December 5, 2017, 76% of the Prince Albert Hub elevated risk situations that involved alcohol also involved dependent children living in the home.

Through the leadership and support of Community Mobilization Prince Albert, citizens came together and developed the Prince Albert and Area Community Alcohol Strategy. Soon after, CASSC emerged to coordinate and promote the implementation of that strategy. The attached document outlines the purpose, focus and some of the key work of CASSC and I encourage you to peruse the pages and contact me if you seek clarification or further information about CASSC. You are welcome to review our website at paalcoholstrategy.ca.

In the fall of 2020, CASSC secured funding through SGI to pay for a part-time Coordinator position which has been extended through 2021. CASSC has received significant in-kind donations from community organizations and has been successful obtaining funds through some grant applications. However, CASSC has been reluctant to establish any ongoing initiatives because the revenue was limited to one-time grants.

The CASSC volunteers will continue to meet, plan and support the Alcohol Strategy work in the community and area, and have received some community grant funding to do that. However, in order to make the next phase of success possible, CASSC requires reliable funding to coordinate multi-year initiatives.

The members of CASSC are requesting that in the budget development processes, The City of Prince Albert allocate \$15,000 yearly, in an appropriate budget line, for the next four years, to support CASSC's work in coordinating the implementation of the Prince Albert and area Community Alcohol Strategy. The City of Prince Albert has the opportunity to leverage a small budget allocation into a large mobilization of significant volunteer assets working towards a healthier community. City Council and its Administration has played an important role in raising awareness and encouraging citizens to become actively involved in the positive life of the city. If we hope to create a healthier relationship with alcohol consumption in our city, we will rely on the continued and growing support of City Council.

CASSC is also requesting Prince Albert City Council to appoint one or more City Councillors to the Community Steering Committee for the Prince Albert and Area Community Alcohol Strategy.

In closing, I hope that you understand the needs that exist, the work that CASSC has been doing to address the needs, and that a relatively small budget allocation will have a significant positive impact. **I look forward to a conversation to answer any questions that you might have and I look forward to a positive response to this funding request.** Even more than these things, I look forward to the positive impact on people in the community and area resulting from your decision to provide financial support for CASSC.

Sincerely,



Robert Bratvold,
CASSC Member
rbratvold@srsd119.ca
306-764-1571
Enclosure

cc. City of Prince Albert Board of Police Commissioners

Appendix A: CASSC Backgrounder

Formation Timeline

- 2013 in response to health, justice, policing, social services and other data the CMPA's COR team developed a Call to Action to reduce the alcohol-related damage occurring in Prince Albert and area
- 2014-15: Community consultations and strategy development
- 2015 (Fall) formation of CASSC
- 2016 (April) Launch of Community Alcohol Strategy and further community action planning
- 2016-current: CASSC promotes the CAS and community responds with action

Description of CASSC

- CASSC is a multi-disciplinary, volunteer organization
- Primary objective is to provide strategy and a support network that will create awareness and inspire action **to build a healthier community** through changing its relationship with alcohol.
- Our group works to motivate, mobilize and encourage action that will lead to frequent and fun alcohol-free events, safe and responsible alcohol consumption whenever it is served, as well as addiction prevention and intervention.
- CASSC was organized to help sustain the momentum and coordinate the efforts to make the CAS a reality.
 - CASSC is not the creator, commander, and implementer. We are the cheerleaders, networkers and coordinators.
- CASSC is a group that provides a platform for the Community Alcohol Strategy to inspire action and celebrate successes so every citizen can be part of reducing harmful alcohol consumption and making our community safer and healthier.

Primary Focus for CASSC

1. Encouragement for alcohol-free, family friendly events
 - a. Host an event
 - b. Attend them when others host them
 - c. Think about your own family events: Kid's birthday party BBQ – why do we feel the need to serve beer/wine for parents?
2. Promotion of Safe and Responsible Consumption whenever alcohol is served
 - a. Encourage organizations to find other revenue so they can decrease or remove alcohol sales as a revenue stream at events; limit access to alcohol vendors at night.
 - b. Raise awareness of Canada's low risk drinking guidelines
 - c. Supplement the attention to safe-ride-home planning and implementation
3. Intervention and Support for those suffering from the disease of addictions
 - a. Support the Health Region, Addictions Council, Metis Addictions Counselling services, and the many other organizations that provide intervention and support
 - b. Partnering with U of S College of Nursing, PAPHR and others to submit a research grant proposal re support for families afflicted by addiction

CASSC Actions to date

- Development of CASSC slogan – “Creating Healthier Communities”
- Contest Promotion Idea- Share your agency Christmas party Ideas for “Alcohol Free” party- names go in a draw for- CASSC will provide a \$200 donation to the charity of your choice to the winner. Shared through Social Media. This will increase social media shares and get AS out to the public. TNT Auto winner - \$200 to charity MADD Prince Albert
- Galaxy Cinema Facebook winner
- Development of CASSC Logo
- \$10 cab ride coupons
 - 2017/2018 – extended deadline to June 2018. Additional cab coupons printed for 2018 Winter Festival events.
 - 2018/19 – coupons for Christmas/New Year’s. Specific coupons for Winter Festival events. We coordinated with Rotary Club to provide coupons for Lobsterfest and Wine Premier events.
 - 2019/20 – coupons for December/January, Wolf Back, Winter Festival, Premier’s Dinner, Holiday Season to Jan 31/21.
- MADD/Power 99 FM- \$1000 contribution- Project Red Ribbon (2017, 2018, 2019, 2020)
- Winter Festival Family Day Event – LRRP
 - 2017 –181 Crazy Carpets given out
 - 2018 - 244 crazy carpets, water bottles, toques and information given out
 - 2019 – 200 crazy carpets, water bottles, and information. Interview with paNOW, did a live on location broadcast.
 - 2020 – 150 crazy carpets, toques and information. Prize draw for \$150 gift card from Fresh Air Experience.
- Pamphlets/ Brochures – Created and distributed to the public
- Interviews with Daily Herald with CASSC members
- CASSC representation at Ding In the New Year
- Presence at COPE Magazine launch Nov 15th/2016
- Support of Recovery Day Luncheon
- Started new Facebook/Twitter/Instagram accounts
- Sponsorship for ADS Poster Campaign- “Reduce Our Use”- Posters out in community- Done
- Addictions Awareness Week- Nov 14-20- \$1000 donation to support
- PA Addiction Awareness event – Professional Development (2017)
- Sask. Assoc. for Community Education (SACE) Conference – April 26 – 28 – Exhibitor table and attended
- City Council Representation on the CASSC- written request (2017)
- Strategy document has been updated with Community Consultation feedback
- CASSC Decision Making Tree – process for donations to community agencies
- Power 99 Don’t Drink and Drive Testimonials – Robert & Dennis have volunteered
- Power 99 Summer Ad Campaign
- Created CASSC You Tube channel
- Annual City of Prince Albert Proclamation request for recognition of World No Alcohol Day, October 2.
- CASSC Annual Calendar created
- Communications Plan created
- 2nd Annual Community Meeting with outside agencies – Wed. Nov. 1/17, 9 – 12 noon

- Attend CNC Agency Showcase (annually) and CNC monthly member meetings
- Supportive commitment of Communities Building Youth Futures (CBYF) project
- Sponsored Trend Session – Challenges of Recruiting and Retaining Volunteers presentation by Brenda Robinson
- Provided materials for Professional Development Day (2018)
- Provided letter of support for Sask. Polytechnic proposal to offer an Addictions Degree
- Development of CASSC website
- Successful Prince Albert Community Foundation Grant application and final reporting
- Successful Northern Lights Community Development Grant application (2018) (2019)
- Successful Community Grant – SGI Traffic Safety & ABI partnership (2020)
- Yearly participation in Family Expo
- Yearly participation in Downtown Street Fair
- Support of Wesmor Sober House Project
- Participation – Sask. Polytechnic Health & Fitness Fair October 2018 and 2019
- Liaise with Northern Alcohol Strategy group
- Attending CNC meetings
- Developed CASSC Articles and Bylaws.
- Became Incorporated October 2019
- Created \$500 student awards for 2nd Year Addictions Counselling students (2020)
- Partnered with SLGA to offer Student Artwork Liquor Bag project (2020)
- Worked with SHA to offer Low Risk Drinking Guidelines and Size Matters Posters to Physicians in area
- Facebook Contests during Covid – Family Activities, Mocktail Contest, Sober October
- PRESENTATIONS
 - Liability Presentation to Chamber of Commerce-SLGA/BYLAWS
 - Chamber of Commerce Luncheon
 - Alcohol- Lets Talk Working Group
 - Rotary Club – January 29th, 2018
 - Community Services Advisory Committee – March 28, 2018
 - City Council – October 2017 – World No Alcohol Day
 - Proclamation of City Council – October 2018 – World No Alcohol Day
 - Presentation to Community Services and Planning Advisory Committees – April 2019
 - Yearly presentation at CNC Agency Showcase
 - Presentation to Health Board November 2019
 - Presentation to 2nd Year Addictions Counselling students, Sask. Polytechnic February and October 2020



PRINCE ALBERT POLICE SERVICE

TITLE: Strategic Plan – Prince Albert Police Service

DATE: January 15, 2021

TO: Chief of Police ☐

Board of Police Commissioners ☒

PUBLIC: ☒

INCAMERA: ☐

RECOMMENDATION:

That the Board of Police Commissioners extend the Prince Albert Police Service Strategic Plan to the end of 2021.

TOPIC & PURPOSE:

To review the 2017-2020 Strategic Plan and consider options related to the extension or renewal of the plan.

To further discuss and consider the hiring of a strategic planning consultant following the issuance of a Request for Proposal to assist with the community consultations, stakeholder consultations, member and Board consultations and the development of a new Strategic Plan for the Prince Albert Police Service.

BACKGROUND:

The Prince Albert Police Service's Strategic Plan contains community priorities that do not expire at the end of the plan term. The term of a Strategic Plan is often three to five years and the recent plan was approved for a four-year cycle to end at 2020.

Since the COVID-19 pandemic and Provincial State of Emergency, the Police Service adapted operations and practices under the guidance of Health Professionals to best maintain service levels to our community as our leading priority.

The development of a new Strategic Plan needs to include community and stakeholder engagement sessions. These important consultations would be restricted under the current health orders.

As per The Police Act, 1990, the Board is responsible for police long term plans as per Section 31(1) that states: *“Where a municipality has established a police service pursuant to section 26, the board is responsible:*

(a) for the delivery of policing services within the municipality; and

(b) for:

(i) providing general direction, policy and priorities; and

(ii) developing long-term plans;”

As per the Saskatchewan Police Commission Policy Manual:

AA Administration/Management of the Police Service.

AA20 Strategic Management, Policy:

Policy:

The board of police commissioners and the police service must have a strategic business plan and the means of measuring performance of the police service. The performance measurement should address outcomes as well as authorities.

Standards:

The strategic business plan must clearly articulate the organizational strategy of the police service.

This report is recommending the extension of the current plan by one year.

Should the Board desire the renewal of a Strategic Plan in 2021, it would be best achieved by engaging an external consultant to support and assist with the development of a plan and engage our community and public stakeholders within the health restrictions.

The development and measurement of the Police Service Strategic Plan has traditionally been led by the Deputy Chief of Police. During the vacancy, the plan development and consultations would achieve best results with the assistance of additional resources and consultants.

As per the Board's Policy Document and The Police Act, 1990, the Chief of Police has the following authority:

A) Chief Authorization

The Chief of Police shall have the authority to:

- (a) Authorize financial expenditures that are within his authority (does not exceed \$50,000.00 in total) and the expenditure will not exceed the total Police Service Budget approved by City Council.

PROPOSED APPROACH AND RATIONALE:

Prince Albert Police Service – Strategic Plan 2017 - 2020

In January of 2017, the Prince Albert Police Service engaged the resources of Prairie Wild Consulting Co. to perform a strategic planning workshop in Prince Albert in January to provide overall guidance and support toward the execution of a planning workshop. Prairie Wild Consulting Co. was engaged to design a facilitation process for a strategic planning workshop to align priorities, objectives and activities for the new strategic plan for the Prince Albert Police Service and to work with and to provide support to complete the workshop. The amount that was paid to Prairie Wild Consulting C. was \$5,000 plus applicable taxes.

Attached is the Prince Albert Police Service Strategic Plan 2017-2020. As identified in the attached Strategic Plan, the Prince Albert Police Service considered information obtained from members of the public at ward and community consultation meetings held by the City as well as input from partner agencies/stakeholders and internal staff when developing this plan. Although the community meetings were not specific to police there were concerns raised by members of the public, which were common.

The top 4 concerns raised by the community were the need for the following:

1. Improved and increased communication
2. Increased and balanced traffic enforcement
3. Increased and balanced visibility
4. Response to social issues (addictions, homelessness)

Strategic Planning Consultant

Strategic planning can be a powerful process to guide the Police Service towards goals and priorities. A strategic planning consultant is focused on guiding your organization through a process that leads to success.

Administration is recommending the issuance of a Request for Proposal for the hiring of a strategic planning consultant should the Board not extend the earlier plan. The essential qualities will be directed to:

- Professional knowledge and expertise

The consultant selected should be confident, competent, and experienced. This can be demonstrated through an extensive portfolio of successful engagements, and a strong educational background in strategy and communication. Above all, the consultant will need to be an expert in strategic planning. With deep domain expertise to draw on, the strategic planning consultant will need to be able to relate

quickly to the members and inspire confidence and trust in the members from the start. Without that trust, the members and staff will have trouble adapting to any new strategies proposed, which can ultimately make any strategy seem ineffective.

- **Facilitation Skills**

The consultant will need to have solid facilitation skills. Facilitation is more complex and critical to the planning process. An effective facilitator is able to rapidly identify personality types and comfort levels, so that they may adjust the discussion flow to ensure that all perspectives are heard.

The consultant's leadership skills are also important, but must be balanced so that the consultant does not appear overwhelming or overbearing. Outside of meetings, a well-prepared facilitator will be capable of tailoring questions and dialogue with each stakeholder in order to bring out the best in that person, while also increasing their confidence in the value and relevance of the process. In short, facilitation is what powers the motivation for change the members will need to implement an effective strategy.

- **Experience in the Industry**

The consultant will need to be well-versed in the language and terminology used in policing. They should know the in's and out's of policing and what kinds of strategies will work best for us. It's critical for our consultant to have a strong understanding of the economic and global trends that affect the service and our community. An ideal strategic planning consultant is one who has done extensive work in our sector, and has brought positive results to other services.

Community Engagement

The Police Service understands that there are many benefits to a strong and trusting partnership between the police service and the community we serve. Some of the many benefits are reducing crime, enhancing community safety, and building legitimacy.

In order for police services to be most effective, police agencies cannot operate alone; they must have the active support and assistance of all segments of the community, schools, organizations, civic groups, and others. Support can only be achieved when police actively engage with community in a trusting, open, and transparent manner. This proactive engagement is particularly important with those facets of the community that tend to trust the police the least.

Community engagement provides two-way dialogue between the police and the public, and will enable the police service to develop a better understanding of the community and its needs, risks and priorities. Engagement on policing will increase the public's trust in the police service.

Proactive engagement of the community through forums, events, meetings and participation in community functions are also an important activity at the leadership and community level within policing. Community engagement and forming partnerships with the community are essential aspects of community policing. Community engagement is, necessarily, proactive and preventative in its nature.

A process in the development of a new Strategic Plan entails engaging input from the committee on their priorities. With priorities in place, they can be turned in goals for focused action for all divisions of the police service. This will include engaging our members to participate also in the planning process, along with the Board members.

CONSULTATIONS:

Saskatoon Police Service

We have contacted the Saskatoon Police Service who has indicated that they used Creative Fire to assist with some Community Consultation. Essentially, Creative Fire was hired to “host” the community consultation at Prairieland and gather responses from attendees.

Creative Fire is 100%-owned by Des Nedhe Group, the economic development arm of English River First Nation. They provide services such as indigenous engagement and partnerships, diversity and inclusion strategies, strategic communications, research and data analytics and brand development.

Regina Police Service

The Regina Police Service advised in the past they have used several different consultants such as Perspect Coaching & Consulting, Global Network for Community Safety, and Bruce Anderson from the University of Regina. The consultant assisted with the community meetings.

OPTION TO RECOMMENDATION:

1. That the Chief be authorized to proceed with the engagement of a strategic planning consultant following the issuance of a Request for Proposal to assist with the community consultations, stakeholder consultations, member and Board consultations and the development of a new Strategic Plan for the Prince Albert Police Service.

That the traditional Deputy Chief duty to develop a new Strategic Plan along with internal and external engagements of strategic planning be consulted and funded from operational vacancy management savings of the Deputy Chief Position in Year 2021.

That the Chief of Police be authorized to execute any applicable documents or contracts on behalf of the Board for a Strategic Planning Consultant.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Police Administration will issue a Request for Proposal for a strategic planning consultant to assist with the development of a new Strategic Plan for the Prince Albert Police Service.

FINANCIAL IMPLICATIONS:

The traditional Deputy Chief duty includes the development of a Strategic Plan along with internal and external engagements of strategic planning.

With the vacancy in the position, the cost of a strategic planning consultant can be funded from operational vacancy management savings in 2021.

The major duties and responsibilities of a Deputy Chief of Police include:

- Participation in the development of the strategic plan;
- Oversee the development, implementation and monitoring of operational plans to support the strategic plan; and,
- Continue to enhance community engagement and relationship building.

It is the priority of Administration to engage the community and its members to develop a new Strategic Plan, which entails the future priorities of the Board and the police service. Thereafter, priority action plans may be developed for the police service to ensure policing activities are aligned with established goals.

STRATEGIC PLAN:

Priority #3 – Professional Service

Objective: Employee development and planning – now and for the future.

PRESENTATION: **VERBAL** ☒ **AUDIO/VISUAL** ☐ **NONE** ☐

ATTACHMENT:

1. Prince Albert Police Service Strategic Plan 2017-2020.

Written By: Jonathan Bergen, Chief of Police



Approved by: **Chief of Police** ☒ **Signature:** _____

Strategic Plan

Prince Albert Police Service



2017-2020

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Message from the Chief of Police

The Prince Albert Police Service has a long and proud history that began in 1886 as servants of a small town in what was then the Northwest Territories. Over the past 131 years we have grown to a professional and industry leading organization, and our commitment to community safety is stronger than ever. Our growth and development matches that of the City and we are proud to serve in a region so rich in history and culture. We believe that we are part of the community, and that our planning should reflect their priorities. The Service has consulted local groups, organizations and individuals to develop goals and priorities that will ensure public safety and help guide our decision making over the next four years. We are pleased to present the 2017-2020 Strategic Plan; our road map for success.



Troy Cooper, Chief of Police





Jerry Paskiw



Linda Greyeyes-Highway



Brent MacDonald



Patty Hughes

Board of Police Commissioners

Mayor Dionne has been on the Board of Police Commissioners for 13 years now and is currently a member of the Canadian Association of Police Governance. He recognizes the police service provides a regional response and often refers to data that indicates 1/3 of the people we provide services to live outside the City. He continues to work with the Province to address these challenges in providing public safety services to our community.

Roles and Responsibilities

The Board of Police Commissioners is the governing body of the Prince Albert Police Service and the vital link between the community and its police. The Board provides civilian governance, functioning much as a board of directors. As a statutory body, the Board can look to The Police Act, 1990 to determine the extent of its jurisdiction, power and duties.

The Board of Police Commissioners is the primary body for effective civilian governance of municipal policing. Board members represent the community in the delivery of essential public service. The Board consists of the Mayor, four (4) Citizens at Large and two (2) members of Council.

The mandate of the Board of Police Commissioners is to provide for the delivery of policing services within the municipality, providing general direction, policy and priorities and developing long term plans for the Prince Albert Police Service.

In consultation with the Chief of Police, the Board establishes the objectives and priorities of the Prince Albert Police Service. The Board also approves the budget as prepared and presented by the Chief of Police, prior to its submission to City Council for approval. Another important role of the Board is to negotiate and approve Collective Bargaining Agreements.



Mayor Dionne

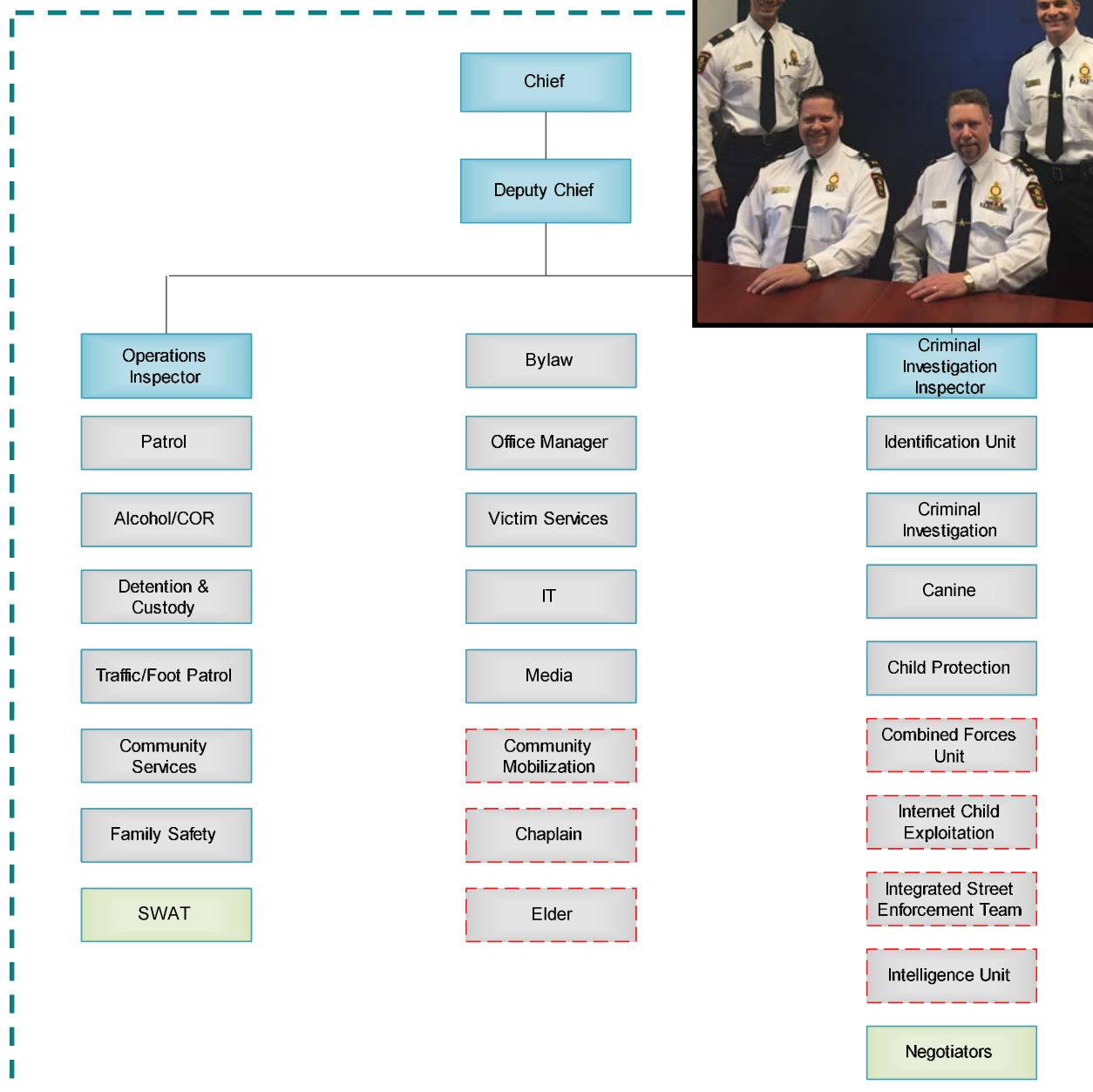


Councillor Nowoselsky



Councillor Botha

Our Service



Authorized Strength

Sworn Members—93
Bylaw Officers—8
Civilian—34
Chaplain
Elder

Specialized Services

SWAT
Crisis Negotiators
Incident Commanders
Accident Re-constructionist
Service Instructors
Victim Services
Missing Person Liaison
Indigenous Resource Officer
Canine

Rank

Chief—1
Deputy Chief—1
Inspectors—2
Staff Sergeants—6
Sergeants—18
Constables—65

Core Values



Mission Statement/Brand

**“A Diverse Police Service Dedicated to
Community Safety and Committed to Reducing Crime”**



**“With Integrity and Innovation
We Deliver Professional Service
to our Citizens”**

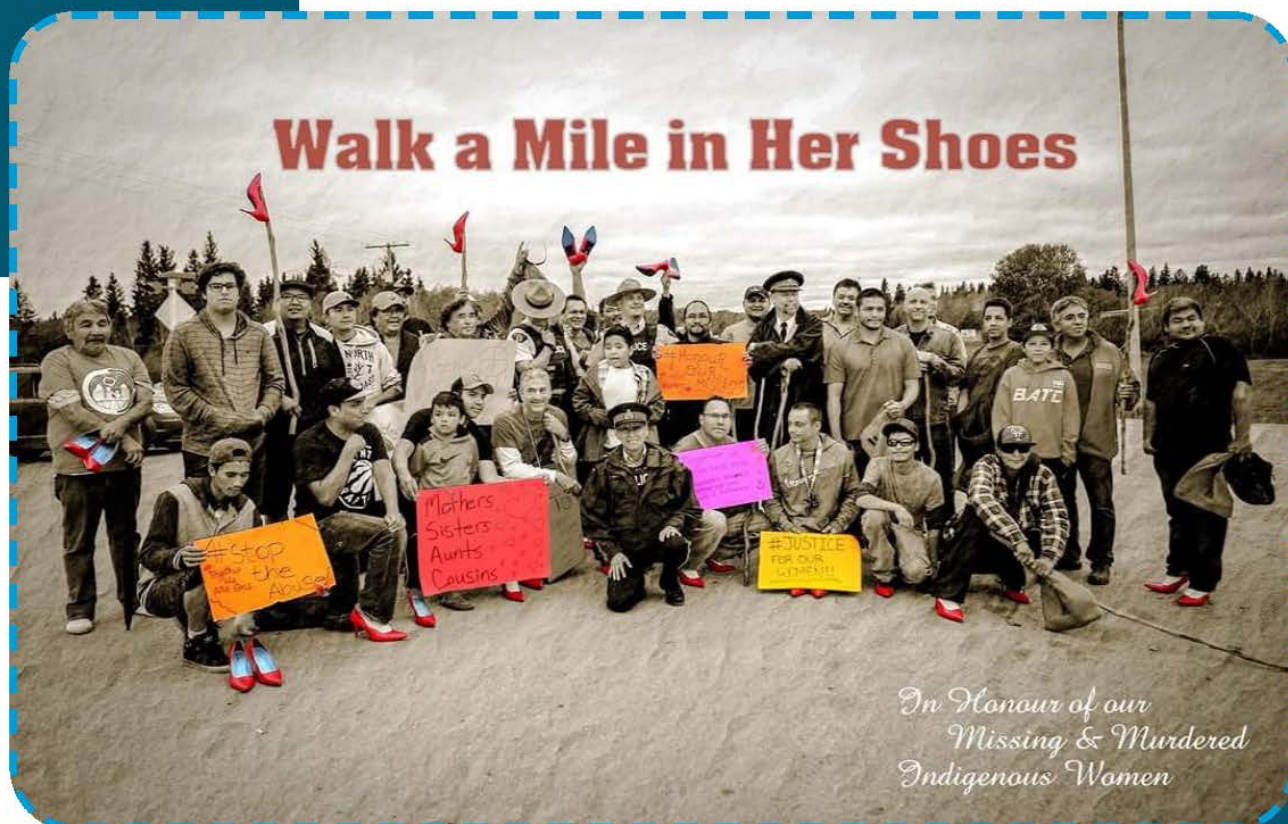
History

The City of Prince Albert is steeped in a rich history of being the "meeting place" or "*kistahpinanihk*" in Cree. The area has always been a major gathering point that brings together a variety of people, culture, commerce and tradition from both the northern and southern parts of Saskatchewan. Since its initial inception as a trading post for the Hudson's Bay Company more than 250 years ago, the City has grown to an estimated trading region of 195,000. Prince Albert is the third largest city in the province and is located at the centre of Saskatchewan. The Prince Albert Police Service plays a critical role in assisting its provincial partners in policing the region through commitment to integrated units.

Prince Albert was named by The *Globe and Mail* in 2016 as "the most indigenous city in Canada." According to the 2011 Census data 41.5 per cent of the City's population is indigenous. The Prince Albert Police Service consciously shapes both its policy and the diversity of its organization to reflect the public it serves. The Service boasts one of the largest indigenous police forces in Canada with over one third of the force self-identifying as indigenous and all officers receive mandatory cultural training. There is also a resident Elder and a Chiefs cultural committee that plays a role in the Service.

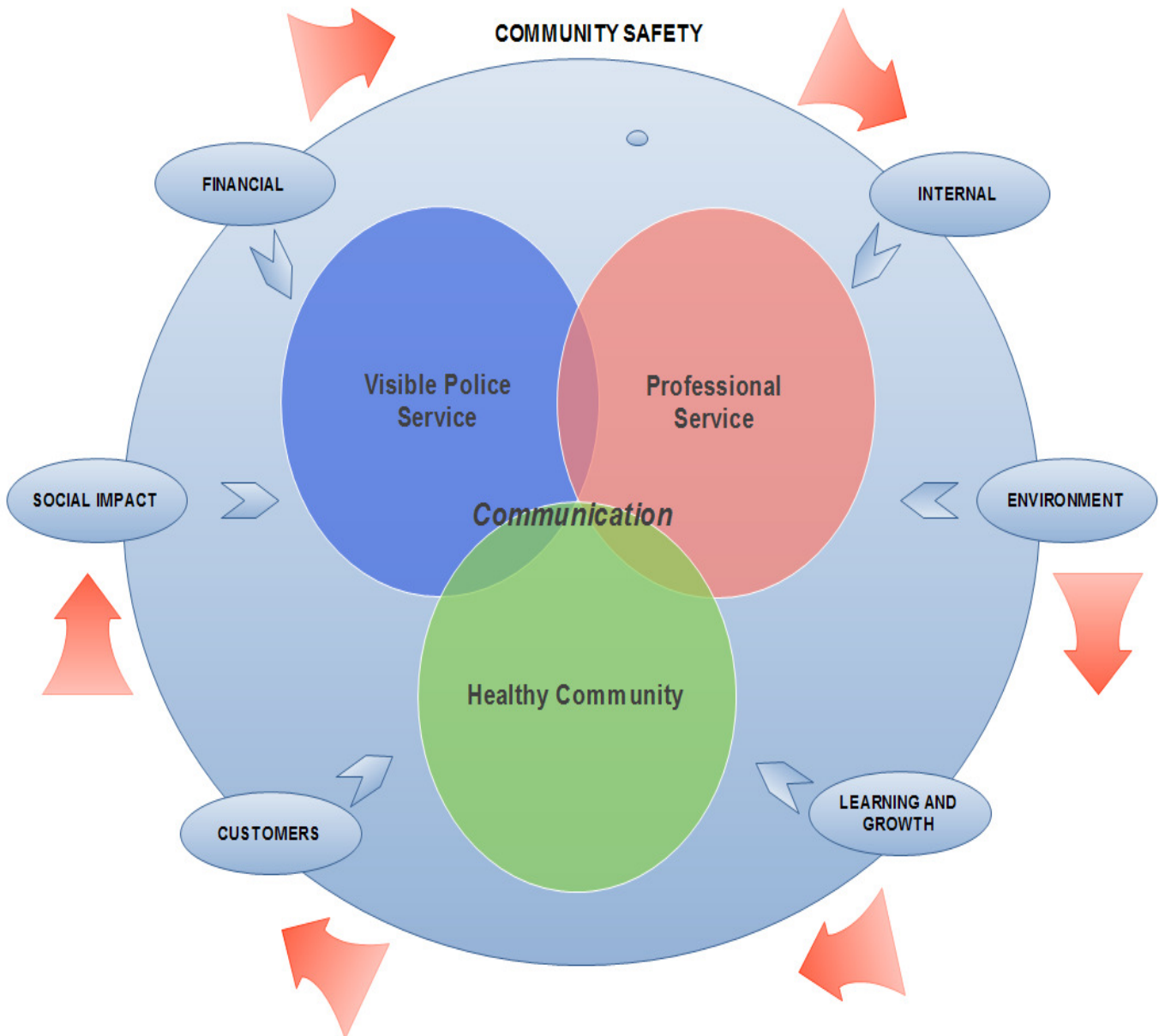
There is also a growing contingent of newcomers to the beautiful Gateway City from other countries that bring their own unique cultural perspectives. The Prince Albert Police Service works closely with local Community Based Organizations (CBOs) to protect and serve these communities.





Visualizing the Strategy

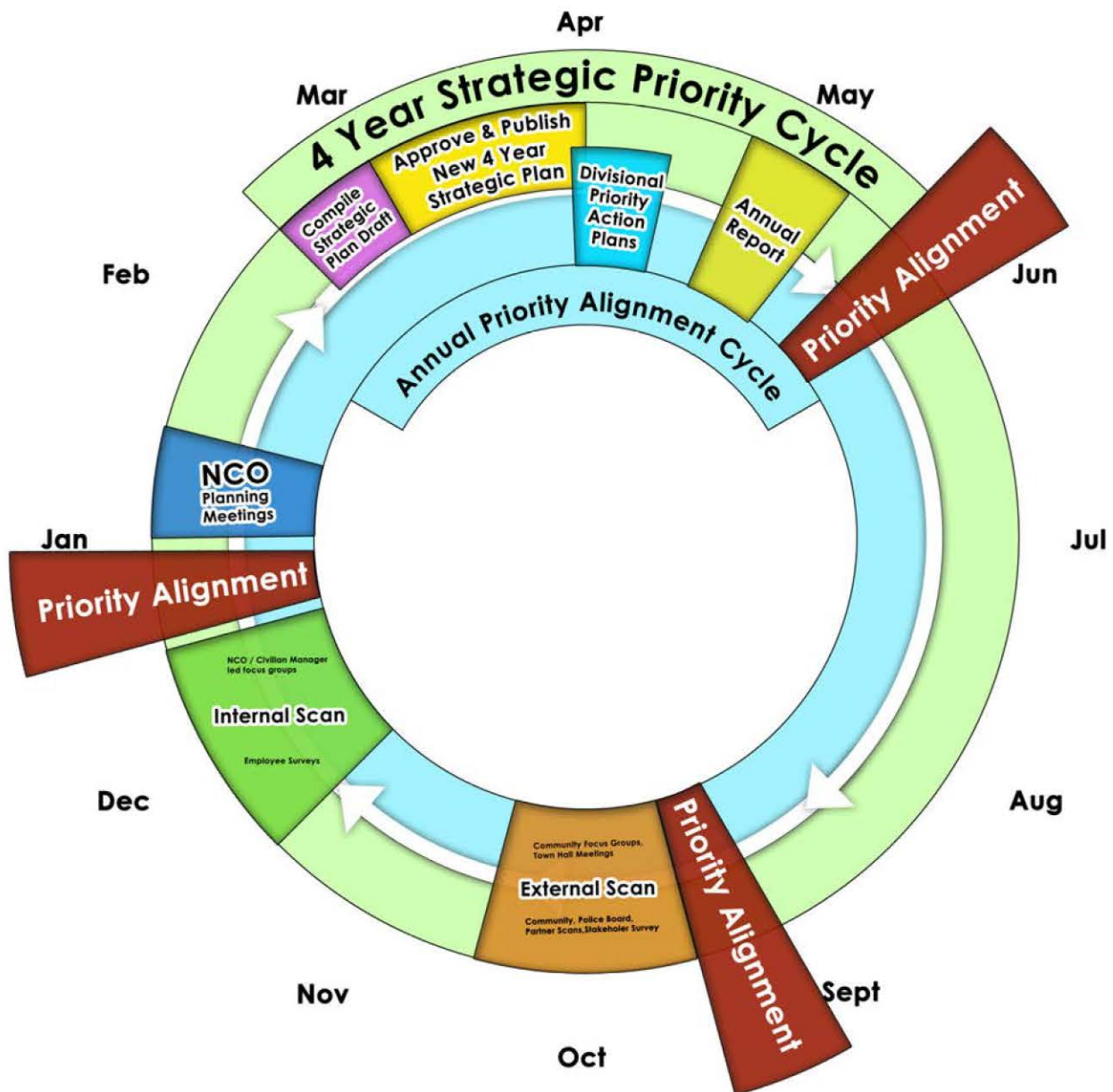
Priority Management Map





Police Service Dog
Febee

Planning Cycle



Strategic Planning

The Prince Albert Police Service (PAPS) is a high functioning organization that recognizes the need to adapt and grow with the community we serve. The Mission Statement, Core Values and Brand identified earlier in this document set the tone for not only the selection of priorities but the activities that will be conducted to ensure those priorities are met. Recognition that factors such as diversity, integrity, innovation and professionalism all play a role in the ultimate goal of reducing crime and contributing to safer communities is paramount.

PAPS considered information obtained from members of the public at ward and community consultation meetings as well as input from partner agencies/stakeholders and internal staff when developing this plan. Although the community meetings were not specific to police there were concerns raised by members of the public which were common.

The top 4 concerns raised by the community were the need for the following:

- 1) Improved and increased communication
- 2) Increased and balanced traffic enforcement
- 3) Increased and balanced visibility
- 4) Response to social issues (addictions, homelessness)

Map to Success



Internal Scan

The top 4 concerns of senior staff identified through an internal review are as follows:

- 1) Lack of consistent resources for front line response due to requirement to perform non- police related functions ie) video retrieval, missing persons
- 2) Need to communicate positive messaging relating to police activities
- 3) Lack of time to engage in proactive initiatives due to high call volumes and increased complexity of investigations.
- 4) The need to engage Partners to assist in dealing with issues such as addictions, domestic violence, mental health and missing persons.....

Although the identified priorities are general in nature they are the standards which will guide the Service in the identification of measurable activities that will be implemented to ensure priorities are met. The ultimate goal of the Strategic Plan is to decrease overall crime rates and improve public safety.

The 3 priorities of the Prince Albert Police Service are as follows:

1. Visible Police Presence

2. Healthy Community (Internal/External)

3. Professional Service



PRIORITY #1

VISIBLE POLICE SERVICE

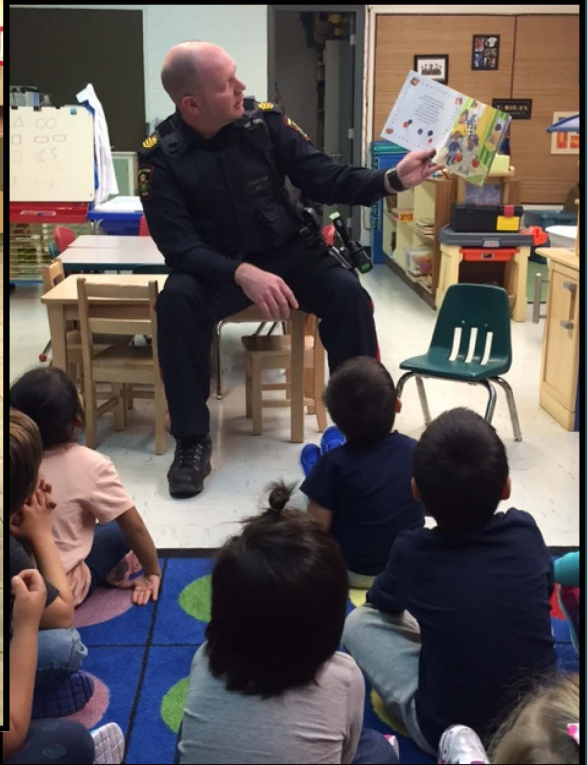
Objectives:

1. Reduce crime using visible proactive operations
2. Increase public safety through awareness
3. Develop authentic relationships

Performance Indicators include:

- Traffic Safety
- Communication Strategy
- Participation at Cultural Events
- Community Trust
- Technology/Social Media
- Youth Engagement
- Volunteers





PRIORITY #2

HEALTHY COMMUNITY

Objectives:

1. Healthy workforce
2. Social responsibility
3. Increased community safety
4. Address root cause issues

Performance Indicators include:

- Neighborhood Strengthening Strategy
- Domestic Violence Strategy
- Green Initiatives
- Employee Recognition
- Employee Wellness
- Community Partners
- Traffic Safety



PRIORITY #3

PROFESSIONAL SERVICE

Objectives:

1. Ethical and effective operations
2. Employee development and planning (now and for the future)
3. Connectivity to Other Professions

Performance Indicators include:

- Financial Accountability
- Interoperability
- Diversity
- Innovation
- Training and Succession Planning





Prince Albert Police Service
45 - 15th Street West
Prince Albert, SK S6V 3P4

Emergency: 9-1-1
Non-Emergent Call: 306-953-4222

www.papolice.ca



TITLE: On-Line Criminal Record Checks

DATE: 2021-Jan-15

TO: Chief of Police ☐

Board of Police Commissioners ☒

PUBLIC: ☒

INCAMERA: ☐

RECOMMENDATION:

That this report be received as information and filed.

TOPIC & PURPOSE:

To update and inform the Board of Police Commissioners on the online option to complete a criminal record check and to report the annual online stats.

BACKGROUND:

Prince Albert Police Service signed a Master Service Agreement on May 15th, 2017 with Forrest Green solutions Ltd, a federally incorporated entity, to provide Royal Canadian Mounted Police (RCMP) Canadian Police Information Centre (CPIC) and Canadian Criminal Real Time Identification Services (CCRTIS) compliant solutions to enable online police background checks.

On January 15th, 2018 the Prince Albert Police Service implemented online Criminal Record option for the public.

PROPOSED APPROACH AND RATIONALE:

On line Criminal Record checks is available 24/7 for the public on www.papolice.ca. The only requirements are to be a city resident and 21+. Forrest Green accepts on line payments accepting major debit and credit cards. Forrest Green charges an additional \$9.95 to the



applicant. There is no costs incurred by the Prince Albert Police Service. Our service will receive monthly payments from Forrest Green for our Criminal Record service fee
PAPS Criminal Record Fees:

\$35.00 for Regular Check
\$70 for a Vulnerable Sector

When applicants apply online, the application is processed by civilian members of the Prince Albert Police Service. Pre-filled application is then downloaded to our secure network and if no fingerprints are required, the criminal record check is mailed directly to the applicant.

In 2020, online Criminal Record Checks allowed our agency to continue to deliver customer service while minimizing public contact in our front office. Below statistics reflects the increase in 2020 for our online Criminal Record Checks.



2020 Online Criminal Record Statistics

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
 PIC	15	10	17	25	23	31	17	13	19	43	51	45	309
Employment	11	9	16	23	23	30	16	12	13	36	42	39	270
Student Practicums and/or Work Placements	-	-	-	-	-	-	1	1	3	3	4	-	12
Volunteer	4	1	1	2	-	1	-	-	3	4	5	6	27
 PICVS	19	29	39	47	64	59	67	40	45	85	108	56	658
Employment	16	24	30	41	55	48	48	29	30	58	70	37	486
Student Practicums and/or Work Placements	2	4	3	4	6	8	16	6	13	15	14	10	101
Volunteer	1	1	6	2	3	3	3	5	2	12	24	9	71
TOTAL	34	39	56	72	87	90	84	53	64	128	159	101	967

2019 Online Criminal Record Statistics

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
 PIC	17	11	11	10	17	2	14	10	9	6	13	8	128
Employment	10	7	10	7	12	2	9	8	9	5	10	7	96
Student Practicums and/or Work Placements	1	2	-	2	4	-	2	2	-	1	1	-	15
Volunteer	6	2	1	1	1	-	3	-	-	-	2	1	17
 PICVS	22	10	15	15	28	16	16	24	20	17	21	19	223
Employment	11	6	11	10	19	7	10	18	13	11	14	14	144
Student Practicums and/or Work Placements	3	1	-	3	4	4	3	5	6	2	3	-	34
Volunteer	8	3	4	2	5	5	3	1	1	4	4	5	45
TOTAL	39	21	26	25	45	18	30	34	29	23	34	27	351

2018 Online Criminal Record Statistics

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
 PIC	6	7	18	10	21	17	10	3	13	14	14	8	141
Employment	4	7	16	9	16	13	8	2	10	10	12	5	112
Student Practicums and/or Work Placements	1	-	1	-	4	2	2	-	2	-	-	-	12
Volunteer	1	-	1	1	1	2	-	1	1	4	2	3	17
 PICVS	6	13	6	19	30	19	27	22	24	16	16	15	213
Employment	5	12	5	15	20	13	19	16	16	6	8	12	147
Student Practicums and/or Work Placements	-	1	1	3	6	5	6	4	6	5	4	1	42
Volunteer	1	-	-	1	4	1	2	2	2	5	4	2	24
TOTAL	12	20	24	29	51	36	37	25	37	30	30	23	354

Online reporting web site has a dashboard feature that allows our agency to capture statistical information. (Charts above from the dashboard shows the different types of Criminal Record Checks completed per month).

Prince Albert Police Service continues to promote online criminal records through the papolice web site and brochures. Online Criminal Records is a convenient way for the public to apply for their Criminal Record Check 24/7. It also reduces traffic in our front office.

PRESENTATION: VERBAL ☒ AUDIO/VISUAL ☐ NONE ☐

ATTACHMENTS:

Online Criminal Record Checks brochure

Written By: Josie Hemsworth

Approved by: Chief of Police ☒ Signature:  _____



**Prince Albert
Police Service**

In-Person Application

- In-person application at the Prince Albert Police Service is available Mon – Fri 8:00 a.m. - 4:30 p.m.
- If you require fingerprints, you must attend to the police station in person.
Mon – Fri 10:00 am – 4:00 pm.

(Not Open Stat Holidays.)



Benefits of Online Criminal Record Checks

Available 24/7 from the comfort of your home on www.papolice.ca.
The only requirements are to be a city resident and 21 +.
Easy online payments accepting major debit and credit cards.
A tracking number will be provided to track the status of your application. The completed application will be mailed directly to your provided mailing address.

ONLINE CRIMINAL RECORD CHECKS



**Prince Albert
Police Service**

45 15th Street West
Prince Albert, SK
S6V 3P4
Emergent: 911
Non-emergent 306-953-4222
www.papolice.ca



**Prince Albert
Police Service**



GETTING STARTED

Online Criminal Record Checks can be found at www.papolice.ca.

- 1.) Set up an **account**.
- 2.) Click on the link to **"Register for Your Police Background Check."**
- 3.) Follow the steps to complete the application.

Am I eligible to do my record check online?

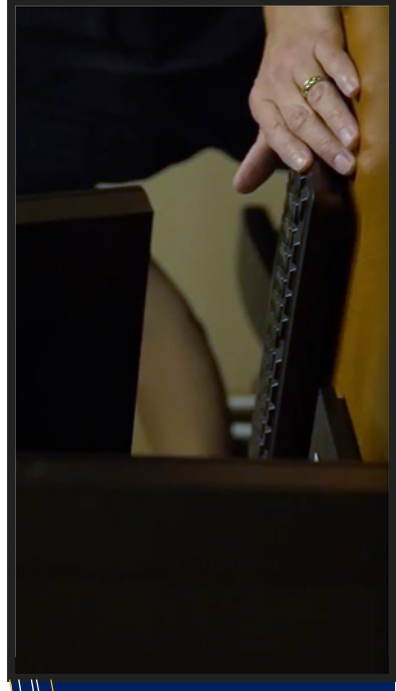
- Must be 21 or over.
- Must be a permanent resident or citizen.
- Have a debit or credit card for online payment.
- Must be the applicant.

Fees for Service

- Criminal Record Check **\$35.00**
- Criminal Record Check with Vulnerable Sector **\$70.00**
- Volunteers (with Letter) **No Charge**
- All applications (including volunteer) require a **\$9.95** process fee.



With Integrity and Innovation, We Deliver Professional Service to Our Citizens.



TITLE: ON LINE REPORTING (COPLOGIC)

DATE: 2021-January-15

TO: Chief of Police ☒

Board of Police Commissioners ☐

PUBLIC: ☒

INCAMERA: ☐

RECOMMENDATION:

That this report be received as information and filed.

TOPIC & PURPOSE:

To update and inform the Board of Police Commissioners of the online option to file a police report online and to report the annual online statistics.

BACKGROUND:

February 2016 the Prince Albert Police Service implemented an online police reporting option for the public. This web based reporting system allows the public to file certain incident types over the internet at their convenience. The incident types are:

- Fraudulent Scams
- Lost Property Under \$5000
- Mischief / Wilful Damage / Graffiti to Property or Vehicle
- Theft from vehicle under \$5000
- Theft under \$5,000.

This service allows the public to file a report at a time that is best for them without having to wait for an officer to respond or call them back. Police personnel review the police report and once approved the filing person will receive an email with a copy of the report attached without cost. The report transfers into the Prince Albert Police Service Records Management System and

receives the same investigation and statistical analysis ability as if a police officer had filed the report.

Effective October 2019 the Prince Albert Police Service enhanced our online police reporting to include "Secure report writing". This allows our service to give a secure login to loss prevention officers. Loss prevention officers, who deal with an incident where the suspect is unknown or who is no longer in the store, can report the shoplifting incident online and include any documents for follow up investigation (ie photo of suspect).

PROPOSED APPROACH AND RATIONALE:

COPLOGIC (ONLINE REPORTING STATISTICS)				
Incident	Year 2017	Year 2018	Year 2019	Year 2020
Theft Under \$5000	63	70	70	114
Theft from Vehicle Under \$5000	134	152	140	140
Fraud Scams	32	53	26	44
Mischief/Wilful Damage	66	51	46	60
Mischief/Wilful Damage – Vehicle	129	207	179	195
Lost Property under \$5000	43	33	44	70
Supplement report (Follow-up)	3	5	1	9
Shoplifting (new Oct 13, 2019)	0	0	42	47
TOTAL Online Reports	470	571	548	679

Prince Albert Police Service continues to promote online police reporting through the papolice.ca web site, brochures, and our Communication Operators. On-line reporting allows police officers to be available for other emergencies and other high-priority situations.

Below are the stats for online reports that were assigned for further follow-up

Year	Total online reports	Online reports with follow-up assigned
2020	679	134
2019	548	43
2018	571	17

FINANCIAL IMPLICATIONS

DeskOfficer Online Reporting System (DORS) Annual License Support Fee
2020/06/01 – 2021/05/31 Costs = \$7,976.76 USD

Below is an estimated time and cost savings report completed from Coplogic

Cost saving report from 2020/01/01 to 2020/12/31

ESTIMATED TIME AND COST SAVINGS				
Total Reports	Estimated Hours Per Report if Taken By an Officer	Estimated Cost Per Report if Taken By an Officer (\$)	Total Hours Saved	Total Savings (\$)
679	1.50	55.00	1018.50	37,345

PRESENTATION: **VERBAL** ☒ **AUDIO/VISUAL** ☐ **NONE** ☐

ATTACHMENT:

- Online reporting brochure

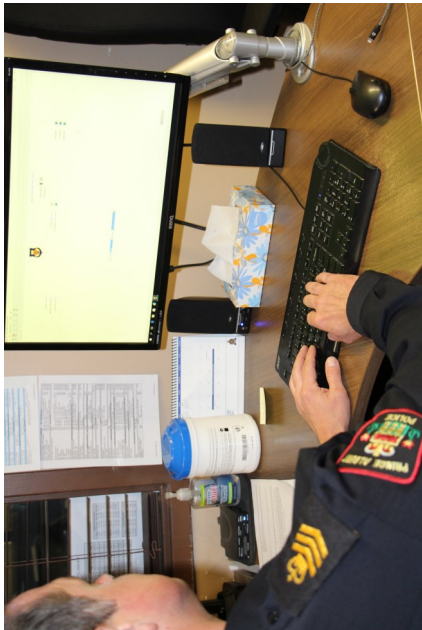
Written By: Josie Hemsworth

Approved by: **Chief of Police** ☒ **Signature:**  _____



OTHER SERVICES OFFERED

Police and Crisis Team, Family Safety Unit, Crime Stoppers, Victim Services, Indigenous Resource Officer, Missing Persons Liaison, HUB, Crime Reduction Team, Street Enforcement Team, ICE



Online Reporting

Benefits of Online Police Reports

- Filing online police reports is convenient. You do not have to wait for an officer to be available.
- Online filing is easy, safe and secure.
- Online reporting allows police officers to be available for emergencies and other high-priority situations. It also gives them more time for proactive police work.
- Statistics will more accurately reflect crime activity and trends in our area.



Prince Albert
Police Service

45 15th Street West
Prince Albert, SK
S6V 3P4
Emergent: 9-1-1
Non-emergent: 306-953-4222
www.papolice.ca



Prince Albert
Police Service

For any Emergency, Always call 9 - 1 - 1

A GUIDE TO ONLINE REPORTING

www.papolice.ca

WHAT HAPPENS NEXT?

Once your police report is finished click "submit".

You will see the words "your online police report has been submitted" to confirm that your report is complete.

You will be given a temporary case number. Once the file has been approved you will receive a permanent case number via email.

You will be able to print a copy of the police report for your records or insurance company.

All reports filed through Prince Albert Police Service Online Reporting are reviewed by members of the Prince Albert Police Service. Upon review, if further investigation of your case is needed, you will be contacted.



GETTING STARTED

The Prince Albert Police Service Online Police Reporting system will help guide you through the police report process. Go to www.papolice.ca and click on the "[Select Incident](#)" link to begin. Select the Crime Type and then follow the online screen instructions.

WHO CAN FILE AN ONLINE POLICE REPORT?

Reports must be filed by the actual complainant, owner or authorized representative.

- THE INCIDENT OCCURRED WITHIN THE CITY LIMITS OF PRINCE ALBERT
- THE INCIDENT DOES NOT INVOLVE PERSONAL VIOLENCE OR A HATE CRIME
- THERE ARE NO KNOWN SUSPECTS - EITHER PERSON OR VEHICLE - AND THERE IS NO VISIBLE, PHYSICAL EVIDENCE AT THE SCENE

KNOWINGLY FILING A FALSE POLICE REPORT IS A CRIME!

INFORMATION TO INCLUDE

Please be sure we can contact you if needed. Accurate e-mail addresses and phone numbers are important.

Be as descriptive as you can in your report. It is better to include too much information rather than not enough.

If possible, include all the serial numbers of stolen property.

INCIDENT TYPES

- Fraudulent scams
- Lost property under \$5000
- Mischief/Wilful Damage/Graffiti to Property
- Mischief/Wilful Damage/Graffiti to Vehicle
- Theft from vehicle under \$5000
- Theft under \$5000



With Integrity and Innovation We Deliver Professional Service to Our Citizens

TITLE: Social Media Policy Amendment

DATE: January 20, 2021

TO: Chief of Police ☐

Board of Police Commissioners ☒

PUBLIC: ☒

INCAMERA: ☐

RECOMMENDATION(S):

- That the Board approve the policy to be added to the Prince Albert Police Service policy manual

TOPIC & PURPOSE:

This report is to request that the Board approve amendments to the Media Policy of the Prince Albert Police Service (PAPS) with the inclusion of a new Social Media Policy. The proposed changes are captured within **“Part 1, CHAPTER H: Media Policy, Part 10 “Social Media Policy”**

BACKGROUND:

A review of the current PAPS media policy found it dated and located within a section of policy that is better suited elsewhere. Social media has increased its presence and obviously shown itself to be a prevalent part of society, including the day-to-day lives of staff employed at the Prince Albert Police Service.

As such, external resources were engaged to ensure implementation of a best practice policy.

The draft policy attached to this report is the result of the review of the City of Prince Albert policy and consultation with other municipal police agencies.

PROPOSED APPROACH AND RATIONALE:

A review of the current social media policy failed to account for the increasing presence and impact that social media has on the organization and the members working within the organization. Social media today has a very encompassing impact on society in general, and specifically how we message the public as an organization. The Prince Albert Police Service utilizes social media to communicate and message the public in a quick and efficient manner. While traditional media is still utilized to message to the community, social media has become far more prevalent in organizational messaging. In addition, social media use is a large part amongst the members during their assigned duties and time away from work as well.

The purpose of this policy is to enhance the use and public messaging of the organization while protecting the integrity of the organization within the community. The policy also provides guidelines to acceptable social media use of members' away from their assigned duties to ensure the credibility and public image of the Police Service are not called into question.

CONSULTATIONS:

Consultation with the Saskatoon Police Service, Royal Canadian Mounted Police, and City of Prince Albert occurred in development of this draft policy.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Upon approval, the Chief of Police will ensure that local policies and procedures related to the implementation of this policy will be available to all police service personnel and they will be made aware of the policy and its requirements.

POLICY IMPLICATIONS:

Delete the current policy, **"Part 5, Chapter E: Automated Systems Security, Part 11 – Social Media"** and replace with an addition to existing policy, **"Part 1, CHAPTER H: Media Policy, Part 10 - Social Media Policy"**

STRATEGIC PLAN:

Priority #1; Visible Police Service
Priority #2; Healthy Community
Priority #3; Professional Service

PRESENTATION: VERBAL ☒ AUDIO/VISUAL ☐ NONE ☐

ATTACHMENTS:

1. Draft PAPS policy, “**Part 1, CHAPTER H: Media Policy, Part 10 “Social Media Policy”**”
2. Authorization application form
3. Policy to be deleted, “**Part 5, Chapter E: Automated Systems Security, Part 11 – Social Media”**”

Written By: Insp. Mushka

Signature:



Approved by:

Chief of Police ☒

Signature:



10. Social Media Policy

This policy applies to all PAPS employees including all sworn, civilian, contractors and interns.

The Prince Albert Police Service utilizes social media to promote, engage and educate our community on issues and events regarding the PAPS. The main social media account provides citizens with timely and useful information including, but not limited to: public advisories, crime prevention tips, and community involvement initiatives.

Prince Albert Police Service employees who wish to utilize a social media presence as part of their assignment, are required to complete an Authorization form (Social Media Request) and approved by the Chief of Police or their designate.

a. Purpose:

- 1) Social media policy is intended to improve upon the Prince Albert Police Service's communication with its members and the community. This policy provides guidance on the management, administration and oversight of social media both for internal and external use.
- 2) The Prince Albert Police Service has a duty to safeguard the reputation of the agency including potential liability and legal risk. It is impossible to outline or plan for every eventuality and members and staff are reminded to use good judgment at all times when posting online. Before posting online comments to personal platforms, news sites or discussion pages; consider public perception and any potential impact your comments may have as an employee of the Prince Albert Police Service. A momentary lapse in judgement by one employee can reflect unfavorably on the entire organization.

b. Social Media – General

1) Policy

Social media may assist the agency and its members in meeting community outreach, problem-solving, crime-prevention and related objectives. As such, some members may be approved through the administrative and supervisory process to use social media.

The Prince Albert Police Service also recognizes that the use of social media plays a part in the personal lives of some members. This policy provides information on the risks of social media use as well as provides direction for the Prince Albert Police Service personnel.

This policy does not address the use of social media as it pertains to other special investigational duties or assignments.

2) Definitions

Social Media - includes online publications and commentary including blogs, wiki's, social network sites including, but not limited to; Facebook, LinkedIn, Twitter, Flickr, YouTube, Instagram, Snapchat, YOLO, WhatsApp, and online dating sites.

c. Media Liaison

The Media Liaison is responsible for ongoing monitoring of all Service-related social media accounts and platforms. Quality control will include language, spelling, grammar, content and appropriateness of comments. The Media Liaison will also respond to public postings on accounts belonging to PAPS only.

d. Personal Use/Off Duty

- 1) Employees should be aware that the Internet is not secure and any information published online is of permanent record, even if deleted. As such, employees who choose to use social media must exercise caution and good judgment.
- 2) Employees are free to express themselves as private citizens, provided that their expressions do not reflect adversely on the PAPS. For safety and security reasons, including if the employee may be expected to work in an undercover or plain clothes capacity, employees are asked to refrain from self-identifying as PAPS employees. Employees are also reminded that their positions with the Prince Albert Police Service are often common knowledge within the community.
- 3) PAPS employees are also reminded that PAPS Policy prohibits publishing or posting the PAPS name, property/equipment, logos, badges, and insignia without the consent of the PAPS. This consists of: photos, including 'selfies' or otherwise, using PAPS insignia and equipment.

Exceptions will be made in the case of promoting positive police and community relations such as having photos taken with members of the public at official events. Employees are reminded that they should obtain permission before identifying anyone else as a PAPS employee. For example; if you are off-duty and taking a photo with an on-duty member, permission to post would be required from the on-duty member.

- 4) Employees are also prohibited from posting or publishing any photo, information or comment which violates the PAPS code of ethics, oath of secrecy, respectful workplace and harassment policy, and/or discipline regulations. Employees must also protect the ability of third parties from posting information or photographs that are inconsistent with this policy and discredit the agency. In situations where such postings are discovered, the employee must make reasonable efforts to have the third party remove the posting and/or inform the Inspector i/c of Professional Standards.
- 5) When using social media, individuals are expected to continue to adhere to their code of conduct requirements. As such, personnel are prohibited from using speech containing obscene or sexually explicit language, images, or acts. In addition, forms of speech which discriminate against any race, religion, sexual orientation, age, sex or disability are also prohibited.

Any employee becoming aware of, or have knowledge of, violating this policy must notify his/her supervisor immediately for follow-up actions.

e. Professional Use/On Duty

- 1) Permanent employees, non-permanent employees and volunteers may not access social media sites from any device owned by the Prince Albert Police Service without the approval from his/her supervisor.
- 2) Employees and volunteers who do not have approval to use social media sites for a work-related purpose are prohibited from publishing, posting or commenting on social media sites during working hours.

- 3) Employees are expected to exercise caution and good judgment when using social media. Employees must be aware that the content of the social media sites may be subjected to court-ordered disclosure and may also be accessed by the criminal element for counter-intelligent purposes. Employees must also be aware that use of a disclaimer does not absolve them of wrongdoing nor does it prevent the media or public from questioning PAPS on the nature of a post or publicizing the post or screenshot as part of a media story.
- 4) Statements regarding guilt or innocence of any suspect or arrestee are prohibited. As are comments concerning pending prosecutions, confidential information including photographs, videos related to police training activities, or work-related assignments without written permission.
- 5) Employees are prohibited from publishing or releasing information that has not yet been released by PAPS administration, or by the Media Liaison.
- 6) Employees are prohibited from conducting political activities or private business that could tarnish the reputation of the Prince Albert Police Service.
- 7) Copyright, privacy laws, trademark and service mark restriction will be abided to by employees.
- 8) Where necessary, social media pages will clearly state that the opinions expressed by visitors do not reflect the opinions of the Prince Albert Police Service.
- 9) PAPS social media sites and accounts will also clearly state that the comments posted on a social media site are monitored and the Service reserves the right to remove any inappropriate comments or content.
- 10) Due to security reasons, members will be required to use PAPS equipment when engaging in social media for business purposes.

f. Setting up Department-Related Social Media

1) Employee

The Media Liaison has been designated to oversee and administer all official social media use for the Prince Albert Police Service. Approval for employees to utilize social media as part of their assignment, must be authorized by the Chief of Police or their designate.

Upon determining the need to use social media, employees shall submit an Authorization form - Social Media Request - through their chain of command detailing the following:

- a) Purpose of site;
 - b) Equipment required and source of appropriate funding;
 - c) Content;
 - d) How the site will be monitored, vetted, and how inappropriate and/or investigative information will be captured;
 - e) Other relevant information.
- 2) Any time the scope of the social media account changes, the employee is responsible for notifying

their supervisor and consulting with the Media Liaison.

- 3) Prior to setting up a social media account, the employee must ensure the appropriate social media training is completed.
- 4) All professional social media accounts will be identifiable and advertised as a representation of the Service. Each section or unit is responsible for adhering to the appropriate templates and standards set by the Media Liaison. Refer to Appendix A.
- 5) Employees should also ensure that their page(s) are linked to the Prince Albert Police Service official webpage.
- 6) The author of the page is responsible for the content contained on the site and for the accuracy of the information. In addition, the author must continue to maintain the page.
- 7) An employee's profile on social media sites must be consistent with the employee's position within the Prince Albert Police Service.
- 8) If a PAPS member chooses to deactivate their work account, the employee must notify the Media Liaison prior to doing so.
- 9) The Media Liaison will also be responsible for maintaining a list of the approved social media accounts. In addition, the accounts will be monitored and evaluated on a regular basis.

Updated January 2021 - Prince Albert Police Service - Policy & Procedure



Prince Albert Police Service

Request for Social Media Account

In order to be approved for a social media account through PAPS, the applicant must specify how the account will meet the following criteria. The Prince Albert Police Service has a duty to safeguard the reputation of the agency, including potential liability and legal risk.

Employees are expected to exercise caution and good judgment when using social media.

Prince Albert Police Service employees who wish to utilize a social media presence as part of their assignment, are required to complete the Social Media Account Request Form and submit it through to their chain of command.

Date: _____

Name of Member/Staff requesting Social Media Account: _____

Rank or Job Title & PAPS Section/Unit: _____

Purpose of Social Media Account:

What Type of Account are you requesting? (Facebook, Twitter, Instagram, other?):

Any Equipment/funding needed?

What Type of Content will be featured? Please provide examples

How will content be reviewed before being posted?

How often will you review comments on page posts?

How will you respond to questions/comments from the public?

How will you record and respond to inappropriate or controversial comments/posts?

Member Signature: _____

APPROVAL: _____

DATE: _____

11. Social Media

a.

- I. Social media is a valuable tool that can assist members of the Prince Albert Police Service and personnel in achieving organizational priorities. By using social media sites such as Twitter, Facebook and Youtube the Prince Albert Police Service will increase its ability to effectively and efficiently communicate with the public and key stakeholders.
- II. Social media pages and/or accounts used by the Prince Albert Police Service will be approved by the Chief of Police and maintained by the NCO i/c Of the Community Relations Section, the IT manager or their designate.
- III. Comments which are contrary to the strategic goals, objectives and mission of the Prince Albert Police Service and serve to discredit the reputation of the Service will be blocked or removed as soon as possible. The comments referred to above include but are not limited to:
 - A. comments containing profane or offensive language
 - B. comments made in support of a criminal offence or criminal activity
 - C. comments relating to any form of racial, ethnic, gender or religious bias
 - D. comments relating to vigilantism or made in an effort to, or have the potential incite fear or hatred
 - E. comments which are sexual in nature
 - F. comments made in an attempt to initiate a public complaint will be removed by the NCO i/c of Community Relations or their designate and a message will be sent to the account owner advising as to the means in which an individual can report a public complaint
- IV. The release of information to the public on social media sites must adhere to all policy and procedures
- V. The NCO i/c of Community Relations or their designate is responsible for all content posted on social media pages.
- VI. The NCO i/c of Community Relations or their designate will respond to public postings. Members will not use personal social media accounts to respond to posts on the Prince Albert Police Service social media pages.
- VII. Members of the Prince Albert Police Service who wish to respond to posts or post information on the PAPS social media pages must submit their proposal to the NCO i/c of Community Relations or their designate for review.
- VIII. Members designated by the Chief of Police may represent the Prince Albert Police Service on approved social media pages.

b. Terms of Use

- I. All Prince Albert Police Service social media pages will contain a "visible" statement outlining the following with respect to Terms of Use to ensure proper notification to all users:

- A. Prince Albert Police Service social media sites are not monitored on a 24hr basis and are not an avenue to report emergencies, crimes in progress or notify police of an incident. "This account is not monitored 24/7 - call 306-953-4222 for police assistance or 911 for any emergency."
- B. posts will be responded to as required by members during normal business hours Monday – Friday between 0800-1700hrs. Posts will be responded to after review by designated members within 24-48hrs. Not all posts will be responded to.
- C. posts by members of the public on Prince Albert Police Service social media pages do not necessarily reflect the opinion of the Prince Albert Police Service
- D. members of the public who post on the social media pages of the Prince Albert Police Service automatically accept all terms of use
- E. the Prince Albert Police Service reserves the right to block or remove any individual from their ability to use PAPS social media pages
- F. The Prince Albert Police Service reserves the right to remove any posting that is noted to:
 - i. contain profanity, threatening, offensive or vulgar language or that which is determined to contain themes of racism, violence and/or hatred
 - ii. offer or imply support for a criminal offence or criminal activity
 - iii. contain personal information about another person or persons that is determined to violate that individual(s) right to privacy
 - iv. contain copyrighted material which does not belong to the individual who posted the information
 - v. contain links to inappropriate or offensive content
 - vi. contain comments relating to vigilantism or made in an effort to incite fear or hatred
- G. photos and videos may only be posted to Prince Albert Police Service social media pages by designated employees
- H. all Prince Albert Police Service logos or designs are the sole property of the Prince Albert Police Service and may not be distributed, reproduced or used without the expressed written consent from the Chief of Police
- I. The Prince Albert Police Service is responsible for all postings on approved social media pages. The Prince Albert Police Service reserves the right to alter, update, change, add or remove any of the preceding terms without notice.

New - September 2010

Prince Albert Police Service - Policy & Procedure



PRIME MINISTER • PREMIER MINISTRE

NOV 13 2020

Dear Mayor Dionne:

Thank you for your letter of August 5, 2020, in which you shared with me the challenges Prince Albert is facing in managing the increasing demands on its police service, and efforts the Prince Albert Police Service has made to address these issues in partnership with the Royal Canadian Mounted Police (RCMP). The Government of Canada recognizes the importance of working with all orders of government to address complex problems such as the social and economic issues that can lead to police involvement.

Our Government is committed to working with provinces, territories and municipalities to take a comprehensive approach to community safety. As a pioneer of the Hub Model, Prince Albert is well positioned to be a national leader when it comes to preventing crime through the effective delivery of social services.

In the Speech from the Throne delivered on September 23, 2020, the Government committed to increasing access to mental health resources and making additional investments in affordable housing. The Government will also accelerate investments in shelters and transition housing, and continue to advance a National Action Plan on Gender-Based Violence.

These measures will build on numerous initiatives already underway. For example, through the National Housing Strategy, the Government is investing over \$55 billion

His Worship Greg Dionne
Mayor of Prince Albert
1084 Central Avenue
Prince Albert, Saskatchewan
S6V 7P3

to cut chronic homelessness in half, remove 530,000 families from core housing need, and support the construction of 125,000 new affordable homes. Through the Local Food Infrastructure Fund, we are investing \$50 million over five years to support community-based organizations that work to address food insecurity. Through the Employment Insurance program and the Canada Recovery Benefit, the Government of Canada provides temporary income support to unemployed workers while they look for employment or to help them upgrade their skills. We are also working with the provinces and territories to make a number of measures available to communities in order to reduce the harms associated with problematic substance abuse.

The Speech from the Throne also committed to improving all phases of the criminal justice system, notably by addressing systemic inequities, shifting toward community-led policing, and enhancing oversight of the RCMP. I am pleased that you noted the importance of the relationship between the Prince Albert Police Service and the RCMP as part of dealing with the challenges you describe. By strengthening Canada's national police force, we can ensure that the RCMP remains an effective and reliable partner for your community.

As you are undoubtedly aware, the administration of justice, education and health are all areas that fall under the responsibility of the provinces and territories. As such, the Province of Saskatchewan may also be in a position to help address some of the social issues faced by Prince Albert.

Municipalities are important partners for the Government of Canada, and you are on the front line in delivering critical services to Canadians. Federal elected officials, including myself and Deputy Prime Minister Chrystia Freeland, have valued our regular meetings with Canadian mayors. These meetings have allowed us to discuss our respective priorities candidly. The Government of Canada intends to continue the practice of engaging with municipal governments to build on the results we have achieved together. We acknowledge that the COVID-19 pandemic has put further strain on municipal governments as a result of increased costs while also dealing with decreased revenues due to reductions in revenue-generating services.

On July 16, 2020, I announced the Safe Restart Agreement, a federal investment of more than \$19 billion to help provinces and territories safely restart their economies and make our country more resilient to future surges of the COVID-19 virus. The agreement includes a federal contribution of up to \$2 billion to support municipalities with COVID-19 operating costs, to be cost-matched by provincial and territorial governments with investments made this fiscal year. In addition, the Government of Canada will also cost-match more than \$2.3 billion to support any additional provincial/territorial contributions to public transit. Through this stream, Prince Albert will receive \$2.3 million in funding to support municipal operating costs and transit operations.

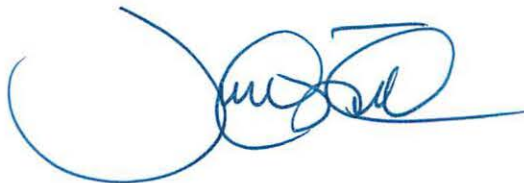
Through the SRA, the Government of Canada has also committed \$740 million to support one-time costs over the next six to eight months to support vulnerable populations and for measures to control and prevent infections in long-term care facilities, \$700 million to support improvements to our health care system capacity, and \$500 million to address immediate needs and gaps in the support and protection of people experiencing mental health challenges, substance use, or homelessness. We want to keep Canadians safe and healthy, and to provide the health care supports they need during these difficult times.

These commitments are in addition to the measures the Government has taken to help Canadians, including an additional \$394 million to help protect Canada's most vulnerable people through the existing Reaching Home program to prevent and reduce homelessness, \$100 million to address the needs of women's shelters and sexual assault centres, \$1 billion to support the acquisition of existing buildings and the construction of new affordable housing under the Rapid Housing initiative, and nearly \$80 billion in income support for over 8.8 million individuals under the Canada Emergency Response Benefit.

These measures and others will not only help the residents of Prince Albert deal with new challenges presented by COVID-19, but will also help address longstanding problems that have been aggravated or highlighted by the pandemic, such as inadequate housing, unemployment, and mental illness, including addiction. I look forward to working with you, along with other municipalities, Indigenous Peoples, and provincial and territorial governments, to make progress in these critical areas and enhance the safety of Canadian communities.

I am forwarding a copy of our exchange of correspondence with Bill Blair, Minister of Public Safety and Emergency Preparedness. I am also providing copies to Chrystia Freeland, Deputy Prime Minister and Minister of Finance; Ahmed Hussen, Minister of Families, Children and Social Development; Dominic LeBlanc, President of the Queen's Privy Council for Canada and Minister of Intergovernmental Affairs; and Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Justin Trudeau', is written over a large, light blue circular mark.



City of Prince Albert

August 5, 2020

Office of the Prime Minister
80 Wellington Street
Ottawa ON K1A 0A2

Premier's Office
Room 226, 2405 Legislative Drive
Regina SK S4S 0B3

~~Attention: Right Honourable Justin Trudeau~~
Prime Minister of Canada

Attention: Honourable Scott Moe
Premier of Saskatchewan

Dear Sirs:

**Re: Additional Funding for Social and Mental Health Services in the
City Prince Albert**

At its July 13, 2020 Executive Committee Regular Meeting, City Council instructed that correspondence be prepared requesting additional funding from the Federal and Provincial Governments for social and mental health services within the City of Prince Albert.

As background, Prince Albert is located on the sloping south bank of the North Saskatchewan River and sits between the prairies of the south and rich boreal forest of the north. Our location is the geographical centre of the Province separating the northern half of Saskatchewan with the southern half. Most commonly referred to as the "Gateway to the North", Prince Albert is the hub of health care, recreation, commercial, trade and education for northern Saskatchewan. With a population of 35,926 (*Statistics Canada 2016 Census*) we service upwards of 195,000 people.

Due to location, there is a high number of rural to urban migration and we face some unique challenges surrounding transiency. An example of this is that in 2019, 40% of Prince Albert Police Service arrests were for crimes committed by non-residents.

Prince Albert's poverty rate is between 15-20%, which is higher than the national average. Much of the crime, and the related police response, are linked to poverty. Residents are struggling to afford the basic necessities and, locally, the Prince Albert Food Bank hands out an average of 1,000 food hampers per month to disadvantaged families (50% of which are children). The root social issues triggering crime include:

- Lack of safe, clean, affordable housing
- Lack of food
- Lack of financial security



City of Prince Albert

August 5, 2020

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- High unemployment rate
- Lack of drug and alcohol abuse programs
- Lack of sexually transmitted disease supports
- Lack of mental health, suicide support

In order to combat some of the challenges our community faces, the Prince Albert Police Service has formed an integrated relationship with the Royal Canadian Mounted Police (drug trafficking, organized criminal activity and intelligence gathering) and have maintained longstanding partnerships with local agencies such as Health, Social Services, Education and the Prince Albert Grand Council.

However, in saying this, over time, the Prince Albert Police Service has had to take on additional duties related to social and mental health services and the cost of policing has become unmanageable. One example of this is that 60% of Prince Albert Police Service phone calls are not crime related. Rather, they are for social issues such as mental health incidents, missing persons, wellbeing checks, suicide attempts, and calls for persons down. Approximately 15% of all calls involve incidents classified as "disturbances", including fighting and loud arguments, many of which do not result in criminal charges although a Police response is still required in order to ensure public safety. This has created a drain on Police resources, especially when members are called to the same address multiple times. Other calls that require a large amount of Police resources are requests for evictions. In fact, there were 2,249 Police calls from Jan-July 2020 where a person was refusing to leave a residence or business as requested.

It can no longer be the responsibility of Prince Albert's approx. 12,350 ratepayers to continue to shoulder the non-Police costs related to social and mental health services. **The City of Prince Albert will take responsibility for our community's safety but are simply no longer in a financial position to shoulder the Provincial and Federal Government's financial responsibility to the social and economic factors that contribute to crime.**

We believe our defined roles are clear:

1. The work the Prince Albert Police Service undertakes is essential to the safety of our citizens – it is responsible for keeping the public safe.
2. The Federal and Provincial Governments are responsible for education, health, social services, and criminal justice.



City of **Prince Albert**

August 5, 2020

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We are requesting the Federal and Provincial Governments take responsibility back for social and mental health services in Prince Albert and provide more financial assistance and support for the ongoing social issues our citizens are facing. Your financial commitment is imperative to the Prince Albert Police Service's efforts to enhance public safety and encourage positive lifestyles. Your commitment to addressing key social issues in our community is important to reduce crime and ensure a healthy community.

Please do not hesitate to have representatives contact me directly so that we can discuss City Council's concerns in further detail.

Sincerely,

Greg Dionne
Mayor